

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P.O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600
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E-mail bc_county_board@co.brown.wi.us

EXECUTIVE COMMITTEE

Mary Scray, Chair
Guy Zima Vice Chair
Tom Lund, Bernie Erickson
John Vander Leest, Andy Nicholson, Patrick Evans

EXECUTIVE COMMITTEE

Monday, December 7, 2009

6:00 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of November 4, 2009.

Comments from the Public

Communications

1. Communication from Supervisor Warpinski re: To amend Chapter 2.04(1)(d) of the Brown County Code to strike and replace the word "secret" with the word "open". (Referred back as per the September County Board)
2. Communication from Supervisor Erickson re: Brown County should look at having drug offenders register their current addresses so residents have knowledge of who is living in their neighborhoods. (Motion at October meeting: To hold until December and have the District Attorney's office get any websites or gather information as to what is already out there.)
3. Communication from Supervisor Clancy re: I would like the Public Safety committee to be briefed at the November or December meeting re: the radio operability study, cost implementation, timing and funding mechanics. (Motion at October meeting: To hold until December.)
4. Communication from Supervisor Knier re: Ask for a modification to Section 2.03(3)(e) to include a provision for emergency contracting. (Referred from November County Board).

Legal Bills

5. Review and Possible Action on Legal Bills to be paid.
 - a. Review and Possible Action on Davis & Kuelthau Bills with additional detail.

Reports

6. Internal Auditor Report.
 - a. Presentation by Schenck, SC re: 2008 Comprehensive Annual Financial Report (CAFR).
 - b. Report on Review of Airport Concessionaire Contract.
 - c. Budget Status Financial Report for September and October 2009.
 - d. Other.

December 7, 2009

7. County Executive Report.
 - a. Budget Status Financial Report for October 31, 2009.
8. Labor Negotiator Report.
9. Board Attorney Report.

Standing Item

10. Review Brown County requirements of ID when applying for any Social Services from the County.

Request to Fill Positions

11. Approval of two Human Resource Analysis Roles (Motion at Admin: To approve.)
12. Request to fill Administrative Secretary position at Corporation Counsel Office (Motion at Admin: To approve.)

Resolution, Ordinances

13. Resolution re: To Support Brown County Voluntary Unpaid Leave Program for 2010.
14. Resolution re: In Support of Federal Funding for Welfare Fraud Investigation.
15. Resolution re: To Improve Record Keeping and Corporation Counsel Approval of Resolutions and Ordinances.
16. Ordinance re: To Create Sec. 30.09 of the Brown County Code Entitled "Purchase and Sale of Scrap Metal." (*Also on 12/3/09 Public Safety*)
17. Ordinance re: To Create Sec. 30.08 of the Brown County Code Entitled "Pawn Brokers and Secondhand Article and Jewelry Dealers." (*Also on 12/3/09 Public Safety*)

Closed Session

18. A closed session pursuant to sec. 19.85((1)(b)), Wis. Stats., considering dismissal, demotion, licensing or discipline of any public employee. The affected employee has the right to demand that the evidentiary hearing be held in open session.

Other

19. Such other matters as authorized by law.

Mary Scray, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY EXECUTIVE COMMITTEE

Pursuant to Section 18.94 Wis. Stats., a regular and budget meeting of the **Brown County Executive Committee** was held on Wednesday, November 4, 2009 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

Present: Bernie Erickson, Pat Evans, Tom Lund, Andy Nicholson, Mary Scray, John VanderLeest, Guy Zima
Also Present: Tom Hinz, Jayme Sellen, John Luetscher, Fred Mohr, Don VanderKelen, Sara Perrizo, Lynn VandenLangenberg, Heidi Hietpas, Andrea Konrath, Debbie Klarkowski, Bob Heimann, Brian Lamers, Jim Wallen, Chuck Lamine, Brian Shoup, Supervisors Warpinski, Andrews, LaViolette, Fleck, Krueger, Kaster, Dantine, Knier, DeWane, Williams, Johnson, Theisen, Clancy, Tom Carey, Rowland Hoslet – Patrick Engineering, Other Interested Parties, Media

I. **Call Meeting to Order:**

The meeting was called to order by Chair Mary Scray at 5:32 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor Lund and seconded by Supervisor Erickson to approve the agenda. MOTION APPROVED UNANIMOUSLY

III. **Approve/Modify Minutes of October 23, 2009:**

Motion made by Supervisor Evans and seconded by Supervisor Lund to approve the minutes. MOTION APPROVED UNANIMOUSLY

Comments from the Public/Such Other Matters as Authorized by Law:

Supervisor Nicholson arrived 5:35 p.m.

Communications:

1. **Communication from Supervisor Scray re: Request PD&T consider privatization for Planning Services for Brown County. (Referred from October County Board:**

Supervisor Scray explained that the issue of privatizing the Planning & Land Services Department has come forward for consideration because of less state and federal funding. Supervisor Zima added that he originally contacted Patrick Engineering to determine if this company could provide contract planning services for Brown County. After several weeks of their review of budgets, job descriptions, etc, they are now prepared to make a presentation.

Corporation Counsel, John Luetscher, distributed information relative to potential legal issues surrounding privatization of the Planning & Land Services

Department (PALS), stating that per his research of Wisconsin law, his opinion is that the County does not have authority to privatize the duties performed by PALS and enter into a private contract with Patrick Engineering (attached).

(Supervisor VanderLeest arrived 5:56 p.m.)

County Board Attorney, Fred Mohr, however, disagreed, stating that his preliminary review concludes that Wisconsin state statute and constitution grants counties authority for Home Rule, which Brown County has adopted. Home Rule grants counties wide authority to operate the way they see fit, although it may involve ordinance changes and approval by the State.

Planning & Land Services Director, Chuck Lamine, distributed a Program Summary, highlighting activities and duties completed in Planning, the Land Information Office, Survey & Property Listing, and Zoning (see attached for details). He also brought forward statistics related to staffing and levy trends, pointing out that the levy has decreased from \$1,310,650 in 2002 to a projected \$803,786 in 2010. Lamine stated that staff has worked hard to increase efficiencies.

Motion made by Supervisor Zima and seconded by Supervisor Lund to suspend the rules to allow interested parties to speak.

MOTION APPROVED UNANIMOUSLY

The following parties spoke in favor of keeping Planning & Land Services intact and against privatization, all praising the high quality service and good communication they have received from the department.

Steve Dunks, Zoning Administrator, Village of Suamico
Glen Schwalback, Town Supervisor, Rockland
Elaine Willmann – Village of Hobart
Sara Burdette – Village of Ledgeview

Pat Kolarek, BC Planning Commission Board of Directors
David Chrouser – Mau & Associates

Amy Kocha – Attorney – Brown County Child Support Agency
Expressed concern with the process that has occurred and the depth of the conversations with Patrick Engineering with no RFP issued, stating it gives the appearance of impropriety. She also expressed concerns with the cost for two attorneys to advise the County Board.

Norb Dantine – Representing the Towns Association
Reported that the Towns Association at their recent meeting endorsed the Planning & Land Services Department to remain intact by unanimous consensus.

Motion made by Supervisor Lund and seconded by Supervisor Nicholson to return to regular order of business.

MOTION UNANIMOUSLY APPROVED

Although interested in improving the efficiencies of County government, Hinz stated he did not find the process used at this time at a "professional level". Various concerns which have been brought forward could have been solved with better communication with the department head.

Presentation by Patrick Engineering

A power point presentation was made by Tom Carey, Vice President of Business Development and Governmental Affairs, and by Rowland Hoslet, Business Unit Leader for the State of Wisconsin. Mr. Carey reported that Patrick Engineering has been in business for 30 years and has ranked in the top 400 firms for the past 16 years. They have 13 offices in 9 states, with than more than 350 professionals on staff. They have been in Wisconsin for 11 years, with offices in Ashwaubenon and Milwaukee.

Their areas of expertise include civil site design and construction; highway planning, design and construction engineering; bridge and structural engineering; railroad engineering; utility coordination; power systems design; water resources engineering; environmental services; GIS and mapping; and surveying. They offer direct correlation with program management, CSM/subdivision plats, local assistance, economic development, transportation planning, GIS/database development and management, grant writing and administration, and public land survey system surveys. The benefits of privatization were highlighted, with Mr. Hoslet indicating their goal would be to maintain the current level of services, and to hire existing staff.

The Planning & Land Services 2010 executive budget was reviewed and compared to the Patrick Engineering proposal, which showed a bottom line \$226,507 savings. Supervisor Erickson questioned this savings, pointing out that a \$200,000 grant was not considered.

Comments and concerns from the supervisors were heard, i.e. extra cost of attending night meetings, delivery of services, communication with local leadership, grant writing, etc. When directly asked if Patrick has taken over a planning department of this type before, they indicated they have not. Supervisor Zima indicated that concerns can be addressed and written into a contract to safeguard and protect the county's interests. Supervisor Krueger stated he would not support any action at this time, considering the issue with state law and the need for changing ordinances. Most other supervisors opined that this is a major decision and should be given more study and that other firms should be contacted through RFP.

Motion made by Supervisor Zima and seconded by Supervisor Evans to refer to Board Attorney and Internal Auditor to 1) Study Possible Ordinance Changes; and 2) Develop a sample RFP.

Motion by substitution made by Supervisor Lund and seconded by Supervisor Erickson to refer to December meeting of the Executive Committee. MOTION WITHDRAWN

Motion amended by Supervisor Lund and seconded by Supervisor Erickson to add referral to Corporation Counsel, John Luetscher, to the original motion.

Ayes: Erickson, Evans, Lund, Nicholson, Scray, Zima

Nays: VanderLeest

MOTION APPROVED

Vote on Original Motion to refer to Board Attorney and Internal Auditor to 1) Study Possible Ordinance Changes; and 2) Develop a sample RFP.

Ayes: Evans, Nicholson, Scray, VanderLeest, Zima

Nays: Erickson, Lund

MOTION APPROVED 7-2

(Break from 9:35 p.m. to 9:50 p.m.)

2. **Communication from Supervisor Andrews to develop a process, including form to fill out, to articulate the factors that lead to the need for a budget transfer to cover shortfalls with a section to be filled out by our financial office indicating where funds can be taken from. This form should be presented along with the request for budget transfer, and included in our packets. (Referred from Administration Committee):**

Supervisor Andrews distributed a request for committee input. She will make a final presentation to the Administration Committee at their next meeting.

Motion made by Supervisor Lund and seconded by Supervisor Nicholson to refer to Administration Committee. MOTION APPROVED UNANIMOUSLY

Legal Bills:

3. **Review and Possible Action on Legal Bills to be paid:**
As a breakdown of services from the Davis/Kuelthau Law Firm has not been received (attached), their invoices were held for payment. All others were recommended for approval.

Motion made by Supervisor Zima and seconded by Supervisor Lund to approve all bills, except those of Davis & Kuelthau which will be sent back for further information. MOTION APPROVED UNANIMOUSLY

Reports:

4. **County Executive Report:**
Executive Hinz distributed letters and resolutions received from Bellevue, Denmark, Hobart, Ledgeview, Pulaski, Rockland, Suamico, and Wrightstown all asking that the services of the Planning & Land Services Department remain intact (attached).

Motion made by Supervisor Zima and seconded by Supervisor Nicholson to receive and place on file. MOTION APPROVED UNANIMOUSLY

a. **Resolution re: LRB-1657/2 Regulating Self-Insured Health Plans:**

Motion made by Supervisor VanderLeest and seconded by Supervisor Erickson to approve.

MOTION APPROVED UNANIMOUSLY

5. **Labor Negotiator Report:**

a. **Review Process re: Hiring Freeze Resolution:**

Deb Klarkowski asked for a clarification of the motion made at the 10/6/09 meeting - if the newly created positions which will be passed in the 2010 budget will come back to committee? She was informed they will be approved by the Board at their budget meeting on 11/9/09. This also relates to temporary, limited, and on-call needs.

6. **Internal Auditor Report:**

a. **Update on Budget Projects Completed:**

Sara Perrizo distributed information relative to budget research she has completed (attached) for use at the budget meeting on Monday, 11/9/09.

Motion made by Supervisor Zima and seconded by Supervisor Erickson to receive and place on file.

MOTION APPROVED UNANIMOUSLY

b. **Other: None**

7. **Board Attorney Report:**

a. **Driver's License Fraud Penalties:**

Attorney Mohr explained that driver's license fraud penalties are governed by statute to be a fine of not more than \$1,000, or imprisonment of not more than six months.

Supervisor Lund asked if there are laws penalizing those agencies who give out driver's licenses without proper identification. Attorney Mohr was asked to research this area and report back.

Motion made by Supervisor Lund and seconded by Supervisor Erickson to refer to Fred Mohr, Board Attorney, to determine penalties for giving out driver's licenses without proper ID.

MOTION APPROVED UNANIMOUSLY

b. **Resolution re: Adopting a Policy toward Customer Service:**

Although this resolution was dissolved by the County Board, Attorney Mohr stated it was already on the agenda.

Motion made by Supervisor VanderLeest and seconded by Supervisor Nicholson to receive and place on file.

MOTION APPROVED UNANIMOUSLY

Standing Item:

8. **Review Brown County requirements of ID when applying for any Social Services from the County (Item to be discussed in December):**

Motion made by Supervisor Lund and seconded by Supervisor Nicholson to refer to December meeting. MOTION APPROVED UNANIMOUSLY

Resolutions/Ordinances:

9. **Ordinance re: To Amend "Schedule A – Records Retention Schedule – Personnel: Appended to Section 3.15 of the Brown County Code. (Referred from Administration Cmte):**

Motion made by Supervisor Lund and seconded by Supervisor Nicholson to approve. MOTION APPROVED UNANIMOUSLY

10. **Resolution re: Change in Table of Organization Sheriff's Department (Transfer Accountant position from the Sheriff Department to the Department of Administration). (Referred from Admin & Public Safety Committees):**

Motion made by Supervisor Zima and seconded by Supervisor Nicholson to adopt. MOTION APPROVED UNANIMOUSLY

11. **Resolution re: Change in Table of Organization Department of Administration/Information Services:**

At the request of Supervisor Lund, Bob Heimann, Director of the IS Department was asked his opinion on becoming a stand alone department. Mr. Heimann indicated that he has received positive feedback and that he supports the resolution.

Motion made by Supervisor Zima and seconded by Supervisor Erickson to adopt. MOTION APPROVED UNANIMOUSLY

- 11a. **Resolution re: Change in Table of Organization Human Services Department. (Referred from Human Services Committee):**

This resolution deletes an Economic Support Services Manager, an Economic Support Supervisor, and adds an Economic Support Services Administrator to the Table of Organization for a fiscal impact of \$(85,239).

Motion made by Supervisor Evans and seconded by Supervisor Zima to approve the resolution changing the Table of Organization in the Human Services Department.

Ayes: Evans, Lund, Nicholson, Scray, VanderLeest, Zima

Abstain: Erickson

MOTION APPROVED

Newly hired Human Services Director, Brian Shoup, stated that he was against the resolution as an issue of management practices and accountability. Supervisor Zima, however, stated that a long standing analysis determined there

is an "unnecessary layer of supervision" and not necessary for the function of the department.

12. **Closed Session:** Pursuant to Sec 19.85 (1)(e) Wis. Stats., for the purpose of deliberating or negotiating the purchase of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session –
Patrick Engineering: NONE HELD
13. **Closed Session:** Pursuant to Sec. 19.85 (1)(b) Wis. Stats., to consider an appeal of a discipline of a public employee:
HELD FOR ONE MONTH

BUDGET REVIEW

Non-Divisional Budgets:

14. **County Executive – Review of 2010 Department Budget:**
Although the overall budget is similar to that of 2009, Executive Hinz pointed out there is a reduction from \$50,000 to \$20,000 to Advance.

Fred Monique of Advance presented a short update explaining that as of 10/2009, the incubator facility had a total of 20 tenants, or 81% occupancy. There are a total number of 190 employees and Advance has served 244 business start-ups. (See attached for details)

Motion made by Supervisor Lund and seconded by Supervisor Erickson to approve the 2010 County Executive Department Budget as proposed.
MOTION APPROVED UNANIMOUSLY

Non-Divisional Budgets:

15. **Board of Supervisors – Review of 2010 Department Budget:**

Motion made by Supervisor Zima and seconded by Supervisor Lund to cut \$5,000 from the committee secretaries line item and add to the Administrative office secretaries.

Supervisor Zima asked that \$5,000 be taken from the committee secretary's line item and added to office staff. Because Deb Klarkowski explained this would impact fringe benefits, he withdrew his suggestion.

MOTION WITHDRAWN

Motion made by Supervisor Lund and seconded by Supervisor Erickson to approve the 2010 Board of Supervisors Department budget as presented.
MOTION APPROVED UNANIMOUSLY

Resolutions/Ordinances:

Motion made by Supervisor Evans and seconded by Supervisor Lund to take #'s 16 to 26 together. MOTION APPROVED UNANIMOUSLY

16. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process: (Department of Administration):**
17. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process: (Facility & Park Management Department):**
18. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process: (Human Resources Department):**
19. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process: (Museum):**
20. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process: (Aging & Disability Resource Center):**
21. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process: (Health Department):**
22. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process: (Human Services Department):**
23. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process: (Sheriff's Department):**
24. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process: (Planning & Land Services):**
25. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process: (Register of Deeds):**
26. **Resolution re: Approving New or Deleted Positions during the 2010 Budget Process: (UW-Extension):**

Motion made by Supervisor Evans and seconded by Supervisor Nicholson to approve Resolution #'s 16 to 26. MOTION APPROVED UNANIMOUSLY

27. **Such Other Matters as Authorized by Law:**
Supervisor Carole Andrews asked for an itemization of legal expenses over the last year from Board Attorney Fred Mohr.

Resolution 2009-22 from the Village of Allouez asking that the Brown County Sheriff's Department headquarters relocate to the former S&L Building in the Village of Bellevue (attached).

Motion made by Supervisor Nicholson and seconded by Erickson to adjourn at 10:50 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel,
Recording Secretary

September 16, 2009

**TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session on September 9, 2009 and recommends the following motions:

1. Communication from Supervisor Scray re: Review BC requirements of ID when applying for any Social Services from the County. Discuss the possibility of making Brown County requirements of ID stricter to prevent fraud. (Referred from August County Board)
To bring this back continuously at every meeting for updates from board attorney, staff reports, or any information gained by committee members.
To refer to attorney to have a resolution to the state that in order to get a driver's license or state ID in this state, you must have proof of citizenship and legal documentation.
2. Communication from Supervisor Nicholson re: Request to develop a county policy for all departments that if a County resident is involved with County Business that customer service is a top priority. (Referred from August County Board.)
To develop a policy whereby department heads and staff handle all customer service requests for people who are in the department before closing time and refer this to the attorney for drafting.
Ayes: 4 (Nicholson, Scray, Vander Leest, Zima); Nays: 2 (Erickson, Lund); Abstain: 1 (Evans).
- ** 3. Communication from Supervisor Warpinski re: To amend Chapter 2.04(1)(d) of the Brown County Code to strike and replace the word "secret" with the word "open". (Referred back to Executive Committee as per August County Board.) Receive and place on file.
- ** Referred Item #3 back to Executive Committee as per the County Board on 9/16/2009.
4. Communication from Supervisor La Violette re: Propose that the County Board Chair, Vice-Chair and members of the Executive Committee develop both a timeline and strategies for dealing with the 2010 budget focused on effective, efficient, and transparent principles that would be inclusive and respectful of all participants. (Held for one month.)
Receive and place on file.
5. Legal Bills - Review and Possible Action on Legal Bills to be paid. To approve.
6. Legal Bills - Reconsideration of Davis-Kuelthau bills. (Held for one month.)
To hold payment of Davis-Kuelthau bills until final billing and get more details on the bills.
7. County Executive Report.
 - a. Budget Status Financial Report for July 31, 2009.
Receive and place on file.
 - b. Request for Budget Transfer (#09-59): Interdepartmental Transfer: Request to cover the 2008 Executive deficit in the amount of \$1,270.
To approve.

Communication

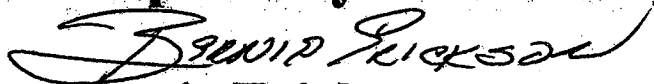
Brown County should look at having drug offenders register their current addresses so residents have knowledge of who is living in their neighborhoods.

This could be listed on line for minor offenders and posted in news print for those with major offenses or numerous violations.

This should be considered for both dealers and users.

Failure to register could possibly result in doubling of fines or sentences for future drug related arrests.

Respectively submitted by,



Bernie Erickson

District #7

BOARD OF SUPERVISORS

Brown County



50

BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date: _____

Agenda No.: _____

Motion from the Floor

I make the following motion:

Executive Comm.

I would like the Public Safety Comm.
To be briefed at the Nov or
Dec meeting re the radio operability
Study, cost, implementation,
turning & funding mechanics.

Signed: _____

District No. _____

(Please deliver to County Clerk after motion is made for recording into minutes.)

BOARD OF SUPERVISORS

Brown County



11b

BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date: 11-9-09

Agenda No.: _____

Motion from the Floor

I make the following motion:

Ask for a modification to
Section 2.03(3)(e) to
include a provision for emergency
contracting.

Signed:

Julie [Signature]

District No.

17

(Please deliver to County Clerk after motion is made for recording into minutes.)

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

414 East Walnut Street, Suite 101, P.O. Box 1015, Green Bay, WI 54305-1015

Tel: (920) 437-5441 Fax: (920) 437-5443

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NOV 03 2009

BROWN COUNTY
C/O DEBBIE KLARKOWSKI
PO BOX 23600
GREEN BAY WI 54305-3600

Human Resources

Page: 1
October 31, 2009
Account No: 2646M

Corporation Counsel

Miscellaneous

Hobart Suit

Current
Work

0

214.50

1567.75

1782.25

Corp.
Counsel

~~\$2,384.03~~

~~\$1,299.25~~

~~\$3,088.75~~

~~\$6,772.03~~

RECEIVED BY

NOV 09 2009

Brown County
Corporation Counsel

Interest accrues at the rate of 1% per month on all balances over 30 days.

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

414 East Walnut Street, Suite 101, P.O. Box 1015, Green Bay, WI 54305-1015

Tel: (920) 437-5441 Fax: (920) 437-5443

BROWN COUNTY
C/O DEBBIE KLARKOWSKI
PO BOX 23600
GREEN BAY WI 54305-3600

Page: 1
October 31, 2009
Account No: 2646-0M
Statement No: 4512

Corporation Counsel

Previous Balance

~~\$2,384.03~~

Balance Due

~~\$2,384.03~~

Account No: 2646-5M
Statement No: 4512

Miscellaneous

Previous Balance

~~\$1,084.75~~

	Hours	
Attention to Letter from Attorney Nicks	0.30	58.50
Letter to Attorney Lindner	0.20	39.00
Attention to Letter from Attorney Lindner	0.20	39.00
Attention to Letter from Attorney Lindner	0.20	39.00

Telephone Conference with Ullmer	0.20	39.00
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For Current Services Rendered	1.10	214.50
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Total Current Work		214.50
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Balance Due

~~\$1,299.25~~

BROWN COUNTY

Hobart Suit

Page: 2

October 31, 2009

Account No: 2646-6M

Statement No: 4512

Previous Balance

~~\$4,891.50~~

	Hours	
Review of File	0.50	97.50
Review of Court's Decision	0.50	97.50
Review of Court Events	0.20	39.00
Drafting of Order	0.60	117.00
Drafting of Judgment	0.30	58.50
Drafting of Bill of Costs	0.40	78.00
Letter to Judge	0.20	39.00
Attention to Letter from Gast	0.20	39.00
Review of Objection to Costs	0.40	78.00
Letter to Judge	0.20	39.00
Review of Motion and Brief	0.50	97.50
Telephone Conference with Judge	0.30	58.50
Attention to Letter from Judge	0.20	39.00
Research of Law	2.00	390.00
Drafting of Brief	1.40	273.00
For Current Services Rendered	7.90	1,540.50
Clerk of Courts Fee		5.00
Photocopy Expense		5.75
Fax Machine Expense		16.50

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

414 East Walnut Street, Suite 101, P.O. Box 1015, Green Bay, WI 54305-1015

Tel: (920) 437-5441 Fax: (920) 437-5443

BROWN COUNTY

Hobart Suit

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October 31, 2009

Account No: 2646-6M

Statement No: 4512

Total Expenses	27.25
Total Current Work	1,567.75
10/13/09 Less Payment Received	-1,326.00
10/13/09 Less Payment Received	-2,044.50
Payments thru 10/31/09	-3,370.50
Balance Due	\$3,088.75
Total Balance Due	<u>\$6,772.03</u>

Interest accrues at the rate of 1% per month on all balances over 30 days.

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

414 East Walnut Street, Suite 101, P.O. Box 1015, Green Bay, WI 54305-1015

Tel: (920) 437-5441 Fax: (920) 437-5443

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NOV 04 2009

Human Resources

BROWN COUNTY HUMAN RESOURCES
C/O KAY LENZEN
305 EAST WALNUT STREET
GREEN BAY WI 54301

Page: 1
October 31, 2009
Account No: 2647M

	<u>Current Work</u>	
Prisoner Transport	0	\$0.00
1901E	0	\$214.50
Van Vonderen	0	\$351.00
Sheriff's Dept. (Adams/Lantagne)	117.00	\$2,652.00
Teamsters	682.50	\$916.50
Library	0	\$78.00
Telecommunicators	156.00	\$234.00
Medical Examiners	0	\$507.00
	<hr/>	<hr/>
HR	955.50	<u><u>\$4,953.00</u></u>

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NOV 09 2009

Brown County
Corporation Counsel

Interest accrues at the rate of 1% per month on all balances over 30 days.

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

414 East Walnut Street, Suite 101, P.O. Box 1015, Green Bay, WI 54305-1015

Tel: (920) 437-5441 Fax: (920) 437-5443

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BROWN COUNTY HUMAN RESOURCES
C/O KAY LENZEN
305 EAST WALNUT STREET
GREEN BAY WI 54301

October 31, 2009

Account No: 2647-1M
Statement No: 4513

Prisoner Transport

Previous Balance		\$39.00
Review of Supreme Court Records	Hours 0.20	39.00
For Current Services Rendered	0.20	39.00
Total Current Work		39.00
10/13/09 Less Payment Received		-78.00
Balance Due		<u><u>\$0.00</u></u>

Account No: 2647-2M
Statement No: 4513

1901E

Previous Balance	\$214.50
Balance Due	<u><u>\$214.50</u></u>

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

414 East Walnut Street, Suite 101, P.O. Box 1015, Green Bay, WI 54305-1015

Tel: (920) 437-5441 Fax: (920) 437-5443

BROWN COUNTY HUMAN RESOURCES

Van Vonderen

Page: 2

October 31, 2009

Account No: 2647-3M

Statement No: 4513

Previous Balance

~~\$721.50~~

10/13/09 Less Payment Received

-370.50

Balance Due

\$351.00

Account No: 2647-4M

Statement No: 4513

Sheriff's Dept. (Adams/Lantagne)

Previous Balance

~~\$2,535.00~~

Letter to Arbitrator

Hours 0.20 39.00

Attention to Letter from Arbitrator

0.20 39.00

Letter to Gossage

0.20 39.00

For Current Services Rendered

0.60 117.00

Total Current Work

117.00

Balance Due

\$2,652.00

In Account With

FREDERICK J. MOHR_{LLC}

ATTORNEY AT LAW

414 East Walnut Street, Suite 101, P.O. Box 1015, Green Bay, WI 54305-1015

Tel: (920) 437-5441 Fax: (920) 437-5443

BROWN COUNTY HUMAN RESOURCES

Teamsters

Page: 3

October 31, 2009

Account No: 2647-5M

Statement No: 4513

Previous Balance

~~\$1,209.00~~

Hours

Letter to Lamers	0.20	39.00
Review of File	0.20	39.00

Telephone Conference with Kazik	0.20	39.00
Preparation for Kielpikowski Arbitration	0.50	97.50
Letter to Lamers	0.20	39.00

Preparation for Kielpikowski Arbitration	1.00	195.00
Attendance at Arbitration	1.00	195.00
Letter to Kirchman	0.20	39.00

For Current Services Rendered	3.50	682.50
-------------------------------	------	--------

Total Current Work

682.50

10/13/09 Less Payment Received	-624.00
--------------------------------	---------

10/13/09 Less Payment Received	-351.00
--------------------------------	---------

Payments thru 10/31/09	-975.00
------------------------	---------

Balance Due

~~\$916.50~~

Account No: 2647-7M
Statement No: 4513

Library

Previous Balance

~~\$1,482.00~~

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

414 East Walnut Street, Suite 101, P.O. Box 1015, Green Bay, WI 54305-1015

Tel: (920) 437-5441 Fax: (920) 437-5443

BROWN COUNTY HUMAN RESOURCES

Library

Page: 4

October 31, 2009

Account No: 2647-7M

Statement No: 4513

10/13/09 Less Payment Received	-897.00
10/13/09 Less Payment Received	-507.00

Payments thru 10/31/09	-1,404.00
------------------------	-----------

Balance Due	\$78.00
-------------	--------------------

Account No:	2647-8M
Statement No:	4513

Telecommunicators

Previous Balance	\$156.00
------------------	---------------------

	Hours	
Attention to Letter from Kirchman	0.20	39.00
Attention to Letter from Arbitrator	0.20	39.00
Letter to Arbitrator	0.20	39.00

Attention to Letter from Kirchman	0.20	39.00
-----------------------------------	------	-------

For Current Services Rendered	0.80	156.00
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Total Current Work		156.00
--------------------	--	--------

10/13/09 Less Payment Received	-78.00
--------------------------------	--------

Balance Due	\$234.00
-------------	---------------------

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

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Tel: (920) 437-5441 Fax: (920) 437-5443

BROWN COUNTY HUMAN RESOURCES

Medical Examiners

Page: 5

October 31, 2009

Account No: 2647-9M

Statement No: 4513

Previous Balance

~~\$507.00~~

Balance Due

~~\$507.00~~

Total Balance Due

~~\$4,953.00~~

955.50

Interest accrues at the rate of 1% per month on all balances over 30 days.

IN ACCOUNT WITH



RECEIVED BY

NOV 13 2009

One South Pinckney Street
P.O. Box 1806
Madison, Wisconsin 53701-1806
FAX 608.283.2275
Telephone 608.257.3501

Michaelbest.com

John F. Luetscher
Brown County Corporation Counsel
Northern Building - Room 680
305 East Walnut Street
PO Box 23600
Green Bay, WI 54305-3600

Brown County
Corporation Counsel

Client: 018236

November 11, 2009
Invoice No. 1083859

EIN 39-0934985

Due Upon Presentation
Return Upper Portion with Payment

Invoice No. 1083859
For Professional services rendered through October 31, 2009, as follows:

Matter: 018236-0042 Fox River Cleanup - Insurance

10/12/09	C Smith	Correspondence to Mr. J. Beacham tendering defense costs; update/revise defense cost tracking chart.	0.60	\$192.00
10/15/09	C Smith	Telephone conference call with LHBochert regarding defense cost reimbursement status.	0.10	\$32.00

Total Hours	0.70	
Total Services		\$224.00

Disbursements:

Photocopying	3.90
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Disbursements Total	<u>\$3.90</u>
---------------------	---------------

Total This Matter	\$227.90
--------------------------	-----------------

Balance from previous statement	\$1,295.73
---------------------------------	------------

Payments received	(1,295.73)
-------------------	------------

Current Balance	<u>\$227.90</u>
-----------------	-----------------



IN ACCOUNT WITH



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Client: 018236

Page 2

November 11, 2009
Invoice No. 1083859

Matter: 018236-0042 Fox River Cleanup - Insurance

ATTORNEY BREAKDOWN

Attorney	Title	Hours Worked	Billed Per Hour	Bill Amount
C Smith	Partner	0.7	\$320.00	\$224.00
Totals		0.70		\$224.00



IN ACCOUNT WITH

MICHAEL BEST

& FRIEDRICH LLP

One South Pinckney Street
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305 East Walnut Street
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Green Bay, WI 54305-3600

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Brown County
Corporation Counsel

Client: 018236

November 11, 2009
Invoice No. 1083858

EIN 39-0934985

Due Upon Presentation
Return Upper Portion with Payment

Invoice No. 1083858

For Professional services rendered through October 31, 2009, as follows:

Matter: 018236-0009 Environmental Matters

10/14/09	L Bochert	Review communications between Mr. Haen and EPA relating to dredging issues; review newspaper article quoting Mr. Baker at DNR regarding same; communications with Mr. Haen with respect to letter sent on behalf of Harbor Commission concerning dredging concerns and next steps; confer with IAPitz with respect to same.	1.70	\$637.50
10/15/09	L Bochert	Prepare for and conduct conference call with IAPitz and representatives of Brown County to discuss port dredging concerns and interrelationship with remediation issues; participate in conference call with Messrs. Larscheid, Haen and IAPitz to receive report on Mr. Larscheid's conversation with Mr. Baker regarding same.	2.90	\$1,087.50
10/16/09	L Bochert	Telephone conversation with Mr. Haen with respect to communication from Congressman Kagen regarding dredging issues; communicate with DACrass and IAPitz with respect to same.	0.90	\$337.50

Total Hours 5.50

Total Services \$2,062.50

Disbursements:

Photocopying 1.05

Disbursements Total \$1.05

MICHAEL BEST

& FRIEDRICH LLP

IN ACCOUNT WITH



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Client: 018236

Page 2

November 11, 2009
Invoice No. 1083858

Matter: 018236-0009 Environmental Matters

Total This Matter	\$2,063.55
Balance from previous statement	\$6,337.50
Payments received	(3,675.00)
Current Balance	<u>\$4,726.05</u>



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MICHAEL BEST

& FRIEDRICH LLP

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Madison, Wisconsin 53701-1806
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Telephone 608.257.3501

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John F. Luetscher
Brown County Corporation Counsel
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305 East Walnut Street
PO Box 23600
Green Bay, WI 54305-3600**Brown County
Corporation Counsel**

Client: 018236

November 11, 2009
Invoice No. 1083860**EIN 39-0934985**Due Upon Presentation
Return Upper Portion with Payment

Invoice No. 1083860

For Professional services rendered through October 31, 2009, as follows:

Matter: 018236-0044 API and NCR v. George A. Whiting, et al.

10/2/09	I Pitz	Continue reading summary judgment filings.	1.50	\$562.50
10/5/09	I Pitz	Review De Pere's settlement filing; discussion regarding same with Ted Warpinski.	1.30	\$487.50
10/8/09	I Pitz	Review case correspondence and filings, emails to and from Dean Haen regarding Port dredging.	1.30	\$487.50
10/12/09	D Crass	Review recent filings, including notice of lodging of revised consent decree in response to comments and supporting brief and materials filed by the Government.	2.50	\$1,062.50
10/13/09	D Crass	Prepare email communication to Attorney Luetscher regarding response to comments filed by U.S. Government in support of revised consent decree; office conference with AJWildeman to provide her that information in terms of volumetric allocation assignment.	0.50	\$212.50
10/13/09	I Pitz	Review the Government's response to settlement objections.	1.00	\$375.00
10/14/09	I Pitz	Telephone conference with client regarding dredging issues; revise letter to Levin regarding same; discuss same with LHBochert and DACrass; review summary judgment reply briefs.	4.50	\$1,687.50
10/15/09	S Kuhl	Index/Code documents received from BCHC.	2.00	\$120.00
10/15/09	I Pitz	Review materials regarding dredging issues; meeting with LHBochert regarding same.	0.80	\$300.00
10/16/09	I Pitz	Communication with LHBochert and DACrass regarding dredging in Port.	0.40	\$150.00
10/22/09	S Kuhl	Index/Code production documents.	3.00	\$180.00
10/27/09	I Pitz	Continue review of various parties' summary judgment filings.	3.60	\$1,350.00

Total Hours 22.40

Total Services \$6,975.00

MICHAEL BEST

& FRIEDRICH LLP

IN ACCOUNT WITH



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Client: 018236

Page 2

November 11, 2009
Invoice No. 1083860

Matter: **018236-0044** **API and NCR v. George A. Whiting, et al.**

Disbursements:

Total This Matter	\$6,975.00
Balance from previous statement	\$35,648.74
Payments received	(25,748.24)
Current Balance	<u>\$16,875.50</u>



IN ACCOUNT WITH



One South Pinckney Street
P.O. Box 1806
Madison, Wisconsin 53701-1806
FAX 608.283.2275
Telephone 608.257.3501

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Client: 018236

Page 3

November 11, 2009
Invoice No. 1083860

Matter: **018236-0044** **API and NCR v. George A. Whiting, et al.**

ATTORNEY BREAKDOWN

Attorney	Title	Hours Worked	Billed Per Hour	Bill Amount
D Crass	Partner	3	\$425.00	\$1,275.00
I Pitz	Partner	14.4	\$375.00	\$5,400.00
S Kuhl	Litigation Asst	5	\$60.00	\$300.00
Totals		22.40		\$6,975.00



SIMANDL & PRENTICE, S.C.
20975 Swenson Drive, Suite 250
Waukesha, WI 53186
Tel (262) 717-3170
Fax (262) 717-9368

Brown County
Northern Bldg. - Room 680
305 East Walnut
Green Bay WI 54305

Attn: Mark Schroeder

Labor and Employment

Page: 1
10/31/2009
Account No: 16-0002M
Statement No: 12824

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Brown County
Corporation Counsel

Fees

		Hours	
10/14/2009			
CK	Locate and review CRC plan.	0.60	147.00
	For Current Services Rendered	0.60	147.00

	Recapitulation	Hours	Rate	Total
<u>Timekeeper</u>				
Connie Korth		0.60	\$245.00	\$147.00
Total Current Work				147.00
Balance Due				<u>\$147.00</u>

Payments received after November 16th are not included on this statement.

SIMANDL & PRENTICE, S.C.

20975 Swenson Drive ~ Suite 250
Waukesha, Wisconsin 53186

Telephone 262-717-3170
Fax 262-717-9368

Brown County
Northern Bldg. - Room 680
305 East Walnut
Green Bay, WI 54305

For Legal Services Rendered

Matter # 16-0000

Please include this page with your remittance.

	Previous Balance	Fees	Expenses	Advances	Payments	Balance
16-0002	0.00	147.00	0.00	0.00	0.00	<u>\$147.00</u>

Payments received after November 16th are not included on this statement.

Please include invoice # with your payment to insure proper application to your account

100.016.001.5716

GARY A. WICKERT, S.C.

Attorney and Counselor at Law

801 E. WALNUT • P.O. BOX 1656

GREEN BAY, WISCONSIN 54305

Gary A. Wickert

Telephone (920) 433-9425

Fax (920) 432-9188
wicklaw@gbonline.com

November 17, 2009

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Brown County
Corporation Counsel

Brown County Corporation Counsel
P.O. Box 23600
Green Bay WI 54305-3600

Re: Hearing Officer Matters
Our File No. 99 W 21

STATEMENT

<u>DATE</u>	<u>FOR SERVICES RENDERED:</u>	<u>HOURS</u>
6/4	Received and begin review of information re: Eric Martineau	1.00
7/21	Phone conference with Sue at Corporation Counsel; Received letter from Corporation Counsel re: Eric Martineau hearing date	.30
7/30	Phone conference with Julie DeQuaine re: Notice to Larios	.15
8/10	Letter from Rob Collins with witness list re: Martineau	.10
8/11	Letter from Julie DeQuaine	.10
11/4	Review material re: hearing--reports related documents; Prepare opening comments and review Wisconsin Statutes re: abuse, neglect, etc.;	.40
	Eric Martineau hearing at Brown County Jail	3.50
11/12	Review Closing Arguments	4.50
11/13	Prepare Final Decision; Letter to Attorneys Collins and Seifert.	.40
	TOTAL HOURS:	<u>1.50</u> 11.95

ATTY: 11.95 HOURS @ \$110.00 PER HOUR = \$1,314.50

TOTAL AMOUNT DUE ON ACCOUNT:

\$1,314.50

Thank you.
GAW:prn



DAVIS|KUELTHAU

attorneys at law

111 East Kilbourn, Suite 1400

Milwaukee, WI 53202-6613

414-276-0200

BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

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Brown County
Corporation Counsel

June 24, 2009

Invoice 309093

Page 1

Corp. Counsel

For Services Through May 31, 2009

Our Matter # 18852.02658

LAND CONSERVATION VIOLATIONS

5/3/09	Review and response to e-mail from Michael Best on media statement; email to client on same.				
	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
5/6/09	E-mails with DNR regarding their direction on the press release and its content.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/11/09	E-mails with Mr. Hafs on appropriate release person from County and procedure for press release now that DNR has determined to allow the County to do the release.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/26/09	E-mail to Mr. Hafs on DNR participation-mail to DNR and Michael Best enclosing final drafts and confirming them for execution and delivery; e-mail to Mr. Hafs on DNR participation.				
	James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
5/28/09	E-mails to DNR and Michael Best confirming final agreement and requesting executed documents.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
Total Fees for Professional Services.....				\$	279.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309093
Page 2

Totals for This Matter

Fees for Professional Services	279.50
NET CURRENT BILLING FOR THIS MATTER	279.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.



DAVIS | KUELTHAU

attorneys at law

111 East Kilbourn, Suite 1400

Milwaukee, WI 53202-6613

414-276-0200

BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

June 24, 2009

Invoice 309093

Page 3

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF June 24, 2009

CLIENT: 18852

BROWN COUNTY

MATTER: 18852.02658

LAND CONSERVATION VIOLATIONS

BILLING HISTORY

Last Bill Date	5/27/09
Last Bill-Thru Date	4/30/09
Last Bill Amount	430.00
Last Payment Date	5/15/09
Last Payment Amount	2,386.50

ACCOUNTS RECEIVABLE

0-30 Days	430.00
Over 30 Days	0.00
Over 60 Days	559.00
Over 90 Days	2,752.10
Over 120 Days	3,762.50
TOTAL A/R	7,503.60

Total Fees Billed	17,045.00
Total Hours Billed	79.60
Total Time Value Billed	
Total Fees Collected	9,543.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.



DAVIS | KUELTHAU

attorneys at law

111 East Kilbourn, Suite 1400

Milwaukee, WI 53202-6613

414-276-0200

BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

June 24, 2009

Invoice 309093

Page 4

INVOICE SUMMARY

Total Services: \$279.50

TOTAL SERVICES AND DISBURSEMENTS: \$279.50

REMITTANCE

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
 PERSONAL & CONFIDENTIAL
 ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
 305 E. WALNUT STREET
 P.O. BOX 23600
 GREEN BAY, WI 54305-3600

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 Brown County
 Corporation Counsel

June 24, 2009
 Invoice 309094
 Page 1

Corp. Counsel

For Services Through May 31, 2009

Our Matter # 18852.04908
 HOUSING DISCRIMINATION COMPLAINT

5/4/09	Review of settlement as forwarded by HUD; e-mail regarding executing the same to HUD and Mr. Strong and Mr. Geiser.				
	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
5/12/09	E-mails to the parties collecting signatures and determining how to complete the settlement process.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/13/09	Series of e-mails and a phone call coordinating the execution and closure of this matter.				
	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
Total Fees for Professional Services.....				\$	172.00

Totals for This Matter

Fees for Professional Services	172.00	
NET CURRENT BILLING FOR THIS MATTER		172.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
 PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
 THANK YOU.



DAVIS | KUELTHAU

attorneys at law

111 East Kilbourn, Suite 1400

Milwaukee, WI 53202-6613

414-276-0200

BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

June 24, 2009

Invoice 309094

Page 2

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF June 24, 2009

CLIENT: 18852

BROWN COUNTY

MATTER: 18852.04908

HOUSING DISCRIMINATION COMPLAINT

BILLING HISTORY

Last Bill Date	5/27/09
Last Bill-Thru Date	4/30/09
Last Bill Amount	1,612.50
Last Payment Date	2/9/09
Last Payment Amount	86.00

ACCOUNTS RECEIVABLE

0-30 Days	1,612.50
Over 30 Days	0.00
Over 60 Days	688.00
Over 90 Days	0.00
Over 120 Days	0.00
TOTAL A/R	2,300.50

Total Fees Billed	6,039.50
Total Hours Billed	29.00
Total Time Value Billed	
Total Fees Collected	3,739.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.



DAVIS | KUELTHAU

attorneys at law

111 East Kilbourn, Suite 1400

Milwaukee, WI 53202-6613

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BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

June 24, 2009

Invoice 309094

Page 3

INVOICE SUMMARY

Total Services:	\$172.00
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$172.00</u>

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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JUL 9 2009

Brown County
Corporation Counsel

June 24, 2009
Invoice 309095
Page 1

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

Corp. Counsel

For Services Through May 31, 2009

Our Matter # 18852.95427

BROWN COUNTY SHERIFF TRANSPORT OFFICERS

5/20/09	Review of appeal documents and filing; forwarded to County.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/21/09	Read through the petition for review; reviewed several cases cited for context.				
	James M. Kalny	1.50 hrs.	215.00/hr	\$	322.50
5/22/09	Interoffice discussion regarding research on Washington County Sheriff authority case and the notion of legislative encroachment on Sheriff powers.				
	James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
5/22/09	Review of correspondence from Supreme Court and Mr. Cermele and applicable statutes.				
	James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
5/26/09	Discussion with Mr. Mohr on his take on the petition for review and our next steps.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/26/09	Reviewed petition and decision; drafted outline for general arguments; begin pulling the authority needed to draft the response.				
	James M. Kalny	1.20 hrs.	215.00/hr	\$	258.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.



DAVIS | KUELTHAU
attorneys at law

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309095
Page 2

5/27/09	Completed research and dictated response to petition for review.				
	James M. Kalny	4.30 hrs.	215.00/hr	\$	924.50
5/28/09	Cite check brief and create Table of Authorities per Atty Kalny.				
	Beverly G. Butula	0.80 hrs.	100.00/hr	\$	80.00
5/28/09	Review and revise Response to Petition for Review.				
	Bridget M. Amraen	1.50 hrs.	140.00/hr	\$	210.00
5/28/09	Proofed and inserted cites and references on brief; prepped for printing and transmitted.				
	James M. Kalny	1.80 hrs.	215.00/hr	\$	387.00
Total Fees for Professional Services.....				\$	2,440.00
Reimbursable Costs:					
5/31/09	Outside Copy Service			\$	55.07
Total Reimbursable Costs				\$	55.07

Totals for This Matter

Fees for Professional Services	2,440.00
Reimbursable Costs	55.07

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.



DAVIS|KUELTHAU

attorneys at law

111 East Kilbourn, Suite 1400

Milwaukee, WI 53202-6613

414-276-0200

BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

June 24, 2009

Invoice 309095

Page 3

NET CURRENT BILLING FOR THIS MATTER

2,495.07

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309095
Page 4

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF June 24, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.95427 BROWN COUNTY SHERIFF TRANSPORT
 OFFICERS

BILLING HISTORY

Last Bill Date	5/27/09
Last Bill-Thru Date	4/30/09
Last Bill Amount	86.00
Last Payment Date	2/9/09
Last Payment Amount	6,823.58

ACCOUNTS RECEIVABLE

0-30 Days	86.00
Over 30 Days	0.00
Over 60 Days	0.00
Over 90 Days.....	0.00
Over 120 Days	973.52
TOTAL A/R.....	1,059.52

Total Fees Billed	23,493.50
Total Hours Billed	113.60
Total Time Value Billed	
Total Fees Collected	22,440.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.



DAVIS | KUELTHAU

attorneys at law

111 East Kilbourn, Suite 1400

Milwaukee, WI 53202-6613

414-276-0200

BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

June 24, 2009

Invoice 309095

Page 5

INVOICE SUMMARY

Total Services:	\$2,440.00
Total Reimbursable Costs:	\$55.07
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$2,495.07</u>

REMITTANCE

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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HUMAN RESOURCES



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attorneys at law

111 East Kilbourn, Suite 1400

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Brown County
Corporation Counsel

July 20, 2009

Invoice 310109

Page 1

BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

For Services Through June 30, 2009

Our Matter # 18852.02658

LAND CONSERVATION VIOLATIONS

6/2/09	Review of final stipulation and press release sent by Michael Best; noted that there was no delineation of attorney fee payment; e-mail to Anne and Bill and the Corporation Counsel to alert them to that and make sure we are OK with that; response e-mail to Michael Best.	James M. Kalny	0.90 hrs.	215.00/hr	\$	193.50
6/5/09	Meeting with Mr. Hafs to execute agreement and discuss press release process; e-mail to DNR to get "sign off" before returning agreement.	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
6/9/09	Received final confirmation from DNR; drafted transmittal letters and disseminated to all parties.	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
6/16/09	Several e-mails and correspondence on DNR release and press release; review of release and e-mail to DNR on same.	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
Total Fees for Professional Services.....						\$ 365.50

Totals for This Matter

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
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305 E. WALNUT STREET
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GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310109
Page 2

Fees for Professional Services	365.50
NET CURRENT BILLING FOR THIS MATTER	365.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310109
Page 3

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF July 20, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.02658 LAND CONSERVATION VIOLATIONS

BILLING HISTORY

Last Bill Date	6/24/09
Last Bill-Thru Date	5/31/09
Last Bill Amount	279.50
Last Payment Date	7/6/09
Last Payment Amount	5,181.60

ACCOUNTS RECEIVABLE

0-30 Days	279.50
Over 30 Days	0.00
Over 60 Days	0.00
Over 90 Days.....	0.00
Over 120 Days	2,322.00
TOTAL A/R.....	2,601.50

Total Fees Billed	17,324.50
Total Hours Billed	80.90
Total Time Value Billed	
Total Fees Collected	14,723.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.



DAVIS | KUELTHAU

attorneys at law

111 East Kilbourn, Suite 1400

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414-276-0200

BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

July 20, 2009

Invoice 310109

Page 4

INVOICE SUMMARY

Total Services:	\$365.50
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$365.50</u>

REMITTANCE

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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Brown County
Corporation Counsel

July 20, 2009

Invoice 310110

Page 1

BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

For Services Through June 30, 2009

Our Matter # 18852.95427

BROWN COUNTY SHERIFF TRANSPORT OFFICERS

6/1/09 Reviewed Kocken response.

James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
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Total Fees for Professional Services.....	\$	86.00
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Reimbursable Costs:

Westlaw Charges	\$	91.50
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Postage	\$	5.50
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6/17/09 Courier Service 5/29/09	\$	18.05
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Total Reimbursable Costs	\$	115.05
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Totals for This Matter

Fees for Professional Services	86.00
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Reimbursable Costs	115.05
--------------------------	--------

NET CURRENT BILLING FOR THIS MATTER	201.05
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PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310110
Page 2

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF July 20, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.95427 BROWN COUNTY SHERIFF TRANSPORT OFFICERS

BILLING HISTORY

Last Bill Date	6/24/09
Last Bill-Thru Date	5/31/09
Last Bill Amount	2,495.07
Last Payment Date	7/6/09
Last Payment Amount	973.52

ACCOUNTS RECEIVABLE

0-30 Days	2,495.07
Over 30 Days	0.00
Over 60 Days	0.00
Over 90 Days.....	0.00
Over 120 Days	86.00
TOTAL A/R.....	2,581.07

Total Fees Billed	25,933.50
Total Hours Billed	125.90
Total Time Value Billed	
Total Fees Collected	23,407.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310110
Page 3

INVOICE SUMMARY

Total Services:	\$86.00
Total Reimbursable Costs:	\$115.05
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$201.05</u>

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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HUMAN RESOURCES

 **DAVIS | KUELTHAU**
attorneys at law

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Milwaukee, WI 53202-6613
414-276-0200

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

August 24, 2009
Invoice 311436
Page 1

For Services Through July 31, 2009

Our Matter # 18852.04908
HOUSING DISCRIMINATION COMPLAINT

7/10/09 Review of HUD closing letter and attached executed stip. Emails closing file.

James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
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Total Fees for Professional Services.....	\$	43.00
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Totals for This Matter

Fees for Professional Services	43.00
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NET CURRENT BILLING FOR THIS MATTER	43.00
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OK JK

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AUG 26 2009

Brown County
Corporation Counsel

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
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305 E. WALNUT STREET
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GREEN BAY, WI 54305-3600

August 24, 2009
Invoice 311436
Page 2

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF August 24, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.04908 HOUSING DISCRIMINATION COMPLAINT

BILLING HISTORY

Last Bill Date	6/24/09
Last Bill-Thru Date	5/31/09
Last Bill Amount	172.00
Last Payment Date	7/6/09
Last Payment Amount	2,300.50

ACCOUNTS RECEIVABLE

0-30 Days	0.00
Over 30 Days	0.00
Over 60 Days	172.00
Over 90 Days	0.00
Over 120 Days	0.00
TOTAL A/R	172.00

Total Fees Billed	6,211.50
Total Hours Billed	29.80
Total Time Value Billed	
Total Fees Collected	6,039.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

August 24, 2009
Invoice 311436
Page 3

INVOICE SUMMARY

Total Services: \$43.00
TOTAL SERVICES AND DISBURSEMENTS: \$43.00

REMITTANCE

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

BROWN COUNTY
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ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310109
Page 1

For Services Through June 30, 2009

Our Matter # 18852.02658

LAND CONSERVATION VIOLATIONS

6/2/09	E-mail from Attorney Screnock at Michael Best regarding attached settlement agreement with signature pages and joint press release form and request to forward signed agreement back to him upon receipt of same; noted that there was no delineation of attorney fee payment; e-mail to Ms. Van Grinsven and Mr. Hafs and the Corporation Counsel to alert them to that and make sure we are OK with that; response e-mail to Michael Best.	James M. Kalny	0.90 hrs.	215.00/hr	\$	193.50
6/5/09	Conference with Mr. Hafs to execution agreement and discuss press release process; e-mail to DNR to get "sign off" before returning agreement.	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
6/9/09	Received final confirmation from DNR regarding no objection to split out forfeitures and satisfactory documentation; drafted transmittal letters and disseminated to all parties.	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
6/16/09	Several e-mails and correspondence on DNR release and press release; review of release and e-mail to DNR on same; correspondence from DNR that no further action is required.	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
Total Fees for Professional Services.....						\$ 365.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
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BROWN COUNTY
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305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310109
Page 2

Totals for This Matter

Fees for Professional Services	365.50	
NET CURRENT BILLING FOR THIS MATTER		365.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

5a

111 East Kilbourn, Suite 1400
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BROWN COUNTY
PERSONAL & CONFIDENTIAL
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305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310109
Page 3

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF July 20, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.02658 LAND CONSERVATION VIOLATIONS

BILLING HISTORY

Last Bill Date	6/24/09
Last Bill-Thru Date	5/31/09
Last Bill Amount	279.50
Last Payment Date	7/6/09
Last Payment Amount	5,181.60

ACCOUNTS RECEIVABLE

0-30 Days	279.50
Over 30 Days	0.00
Over 60 Days	0.00
Over 90 Days.....	0.00
Over 120 Days	2,322.00
TOTAL A/R.....	2,601.50

Total Fees Billed	17,324.50
Total Hours Billed	80.90
Total Time Value Billed	
Total Fees Collected	14,723.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

5a

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

BROWN COUNTY
PERSONAL & CONFIDENTIAL
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305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310109
Page 4

INVOICE SUMMARY

Total Services:	\$365.50
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$365.50</u>

REMITTANCE

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

111 East Kilbourn, Suite 1400
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BROWN COUNTY
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305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309095
Page 1

For Services Through May 31, 2009

Our Matter # 18852.95427

BROWN COUNTY SHERIFF TRANSPORT OFFICERS

5/20/09	Review of Petition for Review of Attorney Cermele's filing; forward to County for review of same.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/21/09	Read through the petition for review; reviewed and research several cases cited for context and accuracy.				
	James M. Kalny	1.50 hrs.	215.00/hr	\$	322.50
5/22/09	Interoffice discussion with counsel regarding research on Washington County Sheriff authority case and the notion of legislative encroachment on Sheriff powers.				
	James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
5/22/09	Review of correspondence from Supreme Court and Mr. Cermele and applicable statutes.				
	James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
5/26/09	Telephone conference with Attorney Mohr on his take on the petition for review and our next steps.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/26/09	Reviewed petition and decision; drafted outline for general arguments; begin pulling the authority needed to draft the response.				

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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BROWN COUNTY
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GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309095
Page 2

	James M. Kalny	1.20 hrs.	215.00/hr	\$	258.00
5/27/09	Completed research and dictated response to petition for review.				
	James M. Kalny	4.30 hrs.	215.00/hr	\$	924.50
5/28/09	Cite check brief and create Table of Authorities per Atty Kalny for finalization on response to petition for review.				
	Beverly G. Butula	0.80 hrs.	100.00/hr	\$	80.00
5/28/09	Review and revise Response to Petition for Review.				
	Bridget M. Amraen	1.50 hrs.	140.00/hr	\$	210.00
5/28/09	Proofed and inserted cites and references on brief; prepped for printing and transmittal to Court.				
	James M. Kalny	1.80 hrs.	215.00/hr	\$	387.00
	Total Fees for Professional Services.....				\$ 2,440.00

Reimbursable Costs:

5/31/09	Outside Copy Service	\$	55.07
	Total Reimbursable Costs	\$	55.07

Totals for This Matter

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

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PERSONAL & CONFIDENTIAL
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June 24, 2009
Invoice 309095
Page 3

Fees for Professional Services	2,440.00
Reimbursable Costs	55.07
NET CURRENT BILLING FOR THIS MATTER	2,495.07

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

5a

111 East Kilbourn, Suite 1400
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414-276-0200

BROWN COUNTY
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305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309095
Page 4

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF June 24, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.95427 BROWN COUNTY SHERIFF TRANSPORT
OFFICERS

BILLING HISTORY

Last Bill Date	5/27/09
Last Bill-Thru Date	4/30/09
Last Bill Amount	86.00
Last Payment Date	2/9/09
Last Payment Amount	6,823.58

ACCOUNTS RECEIVABLE

0-30 Days	86.00
Over 30 Days	0.00
Over 60 Days	0.00
Over 90 Days.....	0.00
Over 120 Days	973.52
TOTAL A/R.....	1,059.52

Total Fees Billed	23,493.50
Total Hours Billed	113.60
Total Time Value Billed	
Total Fees Collected	22,440.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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June 24, 2009
Invoice 309095
Page 5

INVOICE SUMMARY

Total Services:	\$2,440.00
Total Reimbursable Costs:	\$55.07
 TOTAL SERVICES AND DISBURSEMENTS:	 <u>\$2,495.07</u>

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309094
Page 1

For Services Through May 31, 2009

Our Matter # 18852.04908
HOUSING DISCRIMINATION COMPLAINT

5/4/09	Email correspondence from Ms. Rubin at HUD regarding signed Conciliation Agreement from complainant; review of settlement agreement as forwarded by Director Nelson from HUD for client signature; e-mail regarding executing the same to HUD and Mr. Strong, Mr. Geiser and Attorney Leutscher.				
	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
5/12/09	E-mails to the parties collecting signatures and determining how to complete the settlement process.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/13/09	Email communications from Ms. Rubin regarding contact with complainant to inform him that respondents signed document and he can contact ICS about processing paperwork for the voucher; advise Mr. Strong of same.				
	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
Total Fees for Professional Services.....				\$	172.00

Totals for This Matter

Fees for Professional Services	172.00
NET CURRENT BILLING FOR THIS MATTER	172.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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BROWN COUNTY
PERSONAL & CONFIDENTIAL
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305 E. WALNUT STREET
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GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309094
Page 2

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF June 24, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.04908 HOUSING DISCRIMINATION COMPLAINT

BILLING HISTORY

Last Bill Date	5/27/09
Last Bill-Thru Date	4/30/09
Last Bill Amount	1,612.50
Last Payment Date	2/9/09
Last Payment Amount	86.00

ACCOUNTS RECEIVABLE

0-30 Days	1,612.50
Over 30 Days	0.00
Over 60 Days	688.00
Over 90 Days.....	0.00
Over 120 Days	0.00
TOTAL A/R.....	2,300.50

Total Fees Billed	6,039.50
Total Hours Billed	29.00
Total Time Value Billed	
Total Fees Collected	3,739.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

5a

111 East Kilbourn, Suite 1400
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BROWN COUNTY
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305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309094
Page 3

INVOICE SUMMARY

Total Services:	\$172.00
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$172.00</u>

REMITTANCE

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

5a

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309093
Page 1

For Services Through May 31, 2009

Our Matter # 18852.02658

LAND CONSERVATION VIOLATIONS

5/3/09	E-correspondence from Attorney Screnock regarding press release and changes to same; forward release to Mr. Hafs for review of same and suggestions or comments.	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
5/6/09	E-correspondence from Ms. Van Grinsven of DNR regarding satisfaction of language in press release; e-correspondence to Ms Van Grinsven regarding release needing to come from County or Country Aire.	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/11/09	E-mails with Mr. Hafs on appropriate release person from County and procedure for press release now that DNR has determined to allow the County to do the release.	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/26/09	E-mail to Mr. Hafs, DNR, Attorney Screnock and Attorney Leutscher enclosing final drafts and confirming them for execution and delivery; e-mail to Mr. Hafs regarding DNR not being a party to agreement as they are not receiving payment; e-correspondence from DNR regarding closeout letter upon receipt of signed agreement.	James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
5/28/09	E-mails to DNR and Attorney Screnock of Michael Best confirming final agreement and requesting executed documents; additional correspondence					

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

5a

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414-276-0200

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305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309093
Page 2

regarding conferring with County for execution of final release.

James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
Total Fees for Professional Services.....				\$ 279.50

Totals for This Matter

Fees for Professional Services	279.50
NET CURRENT BILLING FOR THIS MATTER	279.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309093
Page 3

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF June 24, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.02658 LAND CONSERVATION VIOLATIONS

BILLING HISTORY

Last Bill Date	5/27/09
Last Bill-Thru Date	4/30/09
Last Bill Amount	430.00
Last Payment Date	5/15/09
Last Payment Amount	2,386.50

ACCOUNTS RECEIVABLE

0-30 Days	430.00
Over 30 Days	0.00
Over 60 Days	559.00
Over 90 Days.....	2,752.10
Over 120 Days	3,762.50
TOTAL A/R.....	7,503.60

Total Fees Billed	17,045.00
Total Hours Billed	79.60
Total Time Value Billed	
Total Fees Collected	9,543.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309093
Page 4

INVOICE SUMMARY

Total Services:	\$279.50
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$279.50</u>

REMITTANCE

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

August 24, 2009
Invoice 311436
Page 1

For Services Through July 31, 2009

Our Matter # 18852.04908
HOUSING DISCRIMINATION COMPLAINT

7/10/09 Review of HUD closing letter and attached executed stip; advised client of
education obligation and closure of file.

James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
Total Fees for Professional Services.....				\$ 43.00

Totals for This Matter

Fees for Professional Services	43.00
NET CURRENT BILLING FOR THIS MATTER	43.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

August 24, 2009
Invoice 311436
Page 2

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF August 24, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.04908 HOUSING DISCRIMINATION COMPLAINT

BILLING HISTORY

Last Bill Date	6/24/09
Last Bill-Thru Date	5/31/09
Last Bill Amount	172.00
Last Payment Date	7/6/09
Last Payment Amount	2,300.50

ACCOUNTS RECEIVABLE

0-30 Days	0.00
Over 30 Days	0.00
Over 60 Days	172.00
Over 90 Days.....	0.00
Over 120 Days	0.00
TOTAL A/R.....	172.00

Total Fees Billed	6,211.50
Total Hours Billed	29.80
Total Time Value Billed	
Total Fees Collected	6,039.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

August 24, 2009
Invoice 311436
Page 3

INVOICE SUMMARY

Total Services: \$43.00
TOTAL SERVICES AND DISBURSEMENTS: \$43.00

REMITTANCE

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310110
Page 1

For Services Through June 30, 2009

Our Matter # 18852.95427

BROWN COUNTY SHERIFF TRANSPORT OFFICERS

6/1/09 Review of Attorney Mohr's Defendant-Respondent response of Kocken.

James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
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Total Fees for Professional Services.....	\$	86.00
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Reimbursable Costs:

Westlaw Charges (caselaw research)	\$	91.50
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Postage	\$	5.50
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6/17/09 Courier Service 5/29/09	\$	18.05
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Total Reimbursable Costs	\$	115.05
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Totals for This Matter

Fees for Professional Services	86.00
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Reimbursable Costs	115.05
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NET CURRENT BILLING FOR THIS MATTER	201.05
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PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310110
Page 2

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF July 20, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.95427 BROWN COUNTY SHERIFF TRANSPORT
 OFFICERS

BILLING HISTORY

Last Bill Date	6/24/09
Last Bill-Thru Date	5/31/09
Last Bill Amount	2,495.07
Last Payment Date	7/6/09
Last Payment Amount	973.52

ACCOUNTS RECEIVABLE

0-30 Days	2,495.07
Over 30 Days	0.00
Over 60 Days	0.00
Over 90 Days.....	0.00
Over 120 Days	86.00
TOTAL A/R.....	2,581.07

Total Fees Billed	25,933.50
Total Hours Billed	125.90
Total Time Value Billed	
Total Fees Collected	23,407.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

111 East Kilbourn, Suite 1400
Milwaukee, WI 53202-6613
414-276-0200

July 20, 2009
Invoice 310110
Page 3

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

INVOICE SUMMARY

Total Services:	\$86.00
Total Reimbursable Costs:	\$115.05
 TOTAL SERVICES AND DISBURSEMENTS:	 <u>\$201.05</u>

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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BROWN COUNTY
AUSTIN STRAUBEL AIRPORT
CONCESSIONAIRE CONTRACTS

A REVIEW PERFORMED BY THE
BROWN COUNTY INTERNAL AUDITOR

NOVEMBER 2009

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4014 FAX (920) 448-6221
E-mail: perrizo_sj@co.brown.wi.us

SARA J. PERRIZO, CPA
INTERNAL AUDITOR

December 7, 2009

Ms. Mary Scray
Chair, Executive Committee
305 East Walnut Street
Green Bay, WI 54301

Dear Chair Scray:

Per the direction of the Executive Committee, I have conducted a high-level review of the concessionaire contracts at the Austin Straubel Airport.

Discussion of this review will be placed on the agenda for the Monday, December 7, 2009 Executive Committee meeting.

As always, I would like to share with you my appreciation for the cooperation and assistance I have received from Mr. Miller and the staff at the Airport during this review.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sara J. Perrizo".
Sara J. Perrizo, CPA
Internal Auditor

cc: Executive Committee Members
Tom Hinz, Brown County Executive
Lynn Vanden Langenberg, Director of Administration
Tom Miller, Director, Austin Straubel Airport

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Scope of Review

At the direction of the Executive Committee, this review included examining the contracts between Austin Straubel Airport and all contracted concessionaires. During the review, the terms of each contract were noted, including commencement and termination dates, minimum annual guarantees, payment frequency and payment structure. One year of historical payments was examined and reviewed for each concessionaire, along with any communication between Austin Straubel staff and the contractors. In addition, several of the concessionaires have recently been the subject of a review by Schenck Business Solutions and these reports were also reviewed.

Background

Austin Straubel Airport currently has concessionaire contracts with 18 different vendors (see attached spreadsheet). The contracts cover services including a restaurant, car rentals, an arcade, shoe polishing, fixed base operation, a baggage cart management system, advertising, flight schools, a gift shop and an ATM machine. Each concessionaire is required to submit as payment to Austin Straubel a percentage of their gross sales, either monthly or quarterly, with the exception of the ATM machine concessionaire, who is instead required to pay a set amount per transaction. In addition, 9 of the vendors have minimum annual guaranteed payment amounts which are paid in monthly or quarterly installments.

Findings

The Director and staff at Austin Straubel monitor the concessionaire contracts very closely. The things that they do to ensure compliance by the vendors include the following:

- On a monthly basis, a member of the staff reviews sales amounts reported by each vendor and compares them to the sales numbers from the same reporting period in previous years. If there are any significant changes in the sales amounts reported that cannot be explained by changes in passenger counts, the staff member contacts the vendor and obtains an explanation for the change. In various documents reviewed, if the initial explanation by the vendor did not seem correct or reasonable, additional questions were asked until the changes were sufficiently explained or the sales amount reported was corrected. This diligence by the Airport staff demonstrates very strong controls over the contracts.
- On a quarterly basis, a member of the Airport staff conducts an audit of the parking lot operation. In 2005 one of these quarterly audits uncovered a large discrepancy in the parking lot operation and eventually led to prosecution of an employee of the parking lot concessionaire. Audits such as this are a very effective way to deter and uncover any illegal activities that may be occurring.

- On an annual basis, one of the concessionaires is randomly selected by the Airport Director to be audited by a public accounting firm. Because the selection is random, the concessionaires do not know who is selected until the audit is set to begin. Random audits such as these are effective deterrents against fraud.

Conclusion

The concessionaire contracts at Austin Straubel Airport are very effectively managed and monitored by the Airport Director and Staff. Effective controls are in place and are enforced in a manner that provides an effective deterrent against fraud.

Review of Airport Concessions Contracts Updated November 24, 2009 Prepared by the Brown County Internal Auditor									
Vendor Name	Concession Type	Contract Date	Contract End	2009 Min Ann Guarantee	Payment Frequency	2009 % of Gross Sales	2008 Total Paid	Notes	
Airhost Green Bay, Inc	restaurant	05/01/1995	04/30/2010	\$ 45,819.32	monthly	10% of food sales + 15% from sale of alcoholic beverages and sundries + 10% from vending	\$ 85,122.12		
Avis Car Rental	car rental	01/01/2005	12/31/2009	\$ 225,600.00	monthly	10% + \$1,258.58 per month for rental space	\$ 326,381.22		
Broadway Rental Cars (Hertz)	car rental	01/01/2005	12/31/2009	\$218,000 (abated if enplanments are less than 75% of same month, previous year)	monthly	10% + \$25.37 per square ft of counter/office space + \$594.28 annual for storage space	\$ 320,609.29	required to provide annual financial statement of gross sales w/in 90 days after end of year	
Cash Depot	ATM	10/01/2006	09/30/2011	\$240 per month + \$.60 per transaction	monthly	N/A	\$ 8,367.00		
DMH, Inc	Gift Shop	01/01/2007	12/31/2016	\$114,400 (abated if enplanments are less than 75% of same month, previous year)	monthly	16%	\$ 127,692.88	audited by Schenck in 2006 (clean); recommend re-audit in 2010 or 2011	
Enterprise Rent-a-Car	car rental	01/01/2005	12/31/09 (renewal in process)	\$ 202,000.00	monthly	10% + \$25.37 per square ft of counter/office space	\$ 212,331.24		
Frontline Aviation	flight school	01/01/2006	12/31/2031	none	monthly	\$20,832 + 1% of Gross Revenues	\$ 6,609.88		
Inter Space Services, Inc	airport advertising	10/30/2002	12/31/2010	\$ 55,000.00	quarterly	30% of Gross Revenue from sale of static, backlit poster ads + \$31.23	\$ 54,999.98		
Jet Air Group	fixed base operator	01/01/2006	12/31/2010	none	monthly	\$11,981+\$927.29+ 1% of Gross Revenue + 50% of landing and tie-down fees	\$ 21,953.59		
MidWest Car Corp (National/Alamo Car Rental)	car rental	01/01/2005	12/31/2009	\$200,411 (abated if enplanments are less than 75% of same month, previous year)	monthly	10% + \$25.37 per square ft of counter/office space	\$ 267,711.18	required to provide annual financial statement of gross sales w/in 90 days after end of year	
National Car Rental	car rental	01/01/2005	12/31/09 (renewal in process)	\$200,411 (abated if enplanments are less than 75% of same month, previous year)	monthly	10% + \$25.37 per square ft of counter/office space	\$ 267,711.18		
O-Sun Co.	shoe polisher	07/25/1991	none	none	not specified	25%	\$ 145.84		
Packerland Aviation LLC (Executive Air)	fixed base operator	1/1/2007 (parking); 06/01/2007 (fixed base)	month-to-month (parking); 05/31/2012 (fixed base)	none	monthly	\$155.82 per month (parking);\$20,658.29 + 50% of landing and tie-down fees + 1% of Gross Revenues	\$ 47,420.31		
SH Holdings (Harrison Coin)	arcade	06/01/2003	month-to-month	none	monthly	50% of gross receipts	\$ 2,598.43	September 2009 Agreed-Upon Procedures conducted; no sales history information available	
Smarte Carte Carts	baggage cart management system	05/01/2009	4/30/10 (automatic renewal)	none	monthly	5% of Gross Proceeds	\$ 1,513.98		
Tailwind Flight Center	flight school	11/01/2007	none	none	monthly	1% of Gross Sales	\$ 489.09		
Tiltown Aviation	fixed base operator	01/01/2006	12/31/2010	none	monthly	10% of gross fuel sales + 1% of Gross Revenues + 50% of landing and tie-down fees + \$1,075.69	\$ 14,983.29		
Vehicle Rental Services, LLC (Budget Rent a Car)	car rental	01/01/2006	12/31/2009	none	monthly	10% of gross receipts	\$ 52,344.68	required to provide annual financial statement of gross sales w/in 90 days after end of year	
							\$ 1,818,984.68		

	Annual Budget	YTD Actual
Property Taxes	\$ 758,386	\$ 568,791
Charges for Sales & Services	\$ -	\$ 186
Miscellaneous Revenue	\$ 400	\$ 204
Contributions	\$ -	\$ 4
Personnel Services	\$ 343,827	\$ 242,397
Fringe Benefits and Taxes	\$ 212,324	\$ 122,667
Operations and Maintenance	\$ 66,697	\$ 36,667
Utilities	\$ 1,400	\$ 941
Chargebacks	\$ 15,438	\$ 9,932
Contracted Services	\$ 119,100	\$ 97,100

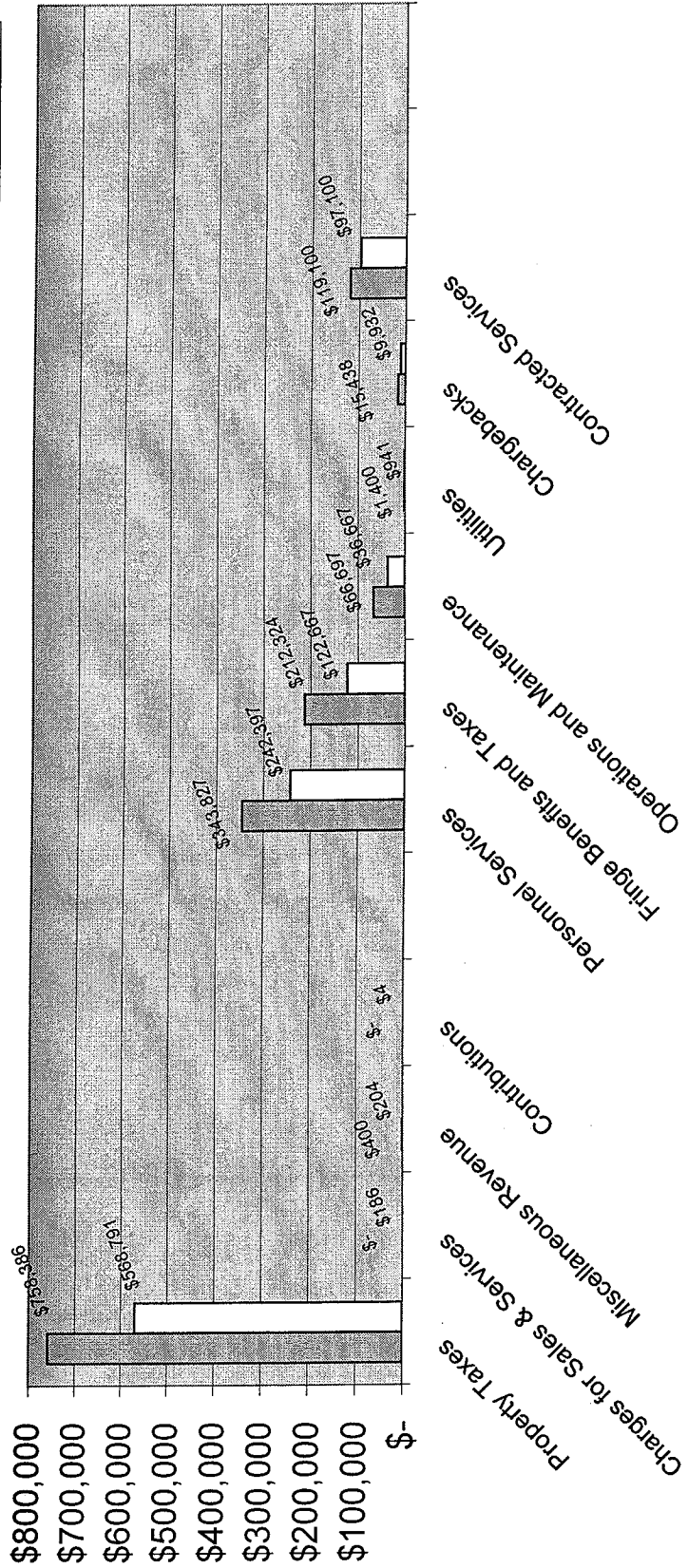
Highlights:

Savings have been experienced in Operations and Maintenance due to reductions in Printing and Postage.

Year-to-date actual amounts reflect full budget usage of Dues and Memberships and the usage of 100% of the Special Accounting and Auditing Budget.

Board of Supervisors - September 30, 2009

■ Annual Budget
□ YTD Actual



September 2009 Budget Report - County Board

Summary

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget Less YTD Transactions	% Used / Rec'd	Prior YTD Total
Revenues										
PTX - Property taxes	758,386.00	0.00	758,386.00	63,199.00	0.00	0.00	568,791.00	189,595.00	75%	548,586.00
CSS - Charges for sales and services	0.00	0.00	0.00	0.00	0.00	0.00	186.16	(186.16)	+++	0.00
MRV - Miscellaneous revenue	400.00	0.00	400.00	0.00	0.00	0.00	204.00	196.00	51%	199.55
CTB - Contributions	0.00	0.00	0.00	0.00	0.00	0.00	4.00	(4.00)	+++	0.00
TRI - Transfer in	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
Revenue Totals:	\$758,786.00	\$0.00	\$758,786.00	\$63,199.00	\$0.00	\$0.00	\$569,185.16	\$189,600.84	75%	\$548,785.55
Expenditures										
PER - Personnel services	343,827.00	0.00	343,827.00	25,813.36	0.00	0.00	242,396.61	101,430.39	70%	246,574.80
FBT - Fringe benefits and taxes	212,324.00	0.00	212,324.00	14,806.92	0.00	0.00	122,667.26	89,656.74	58%	137,986.61
SRE - Salaries reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
OPM - Operations and maintenance	66,697.00	0.00	66,697.00	971.82	0.00	0.00	36,667.11	30,029.89	55%	47,001.63
UTL - Utilities	1,400.00	0.00	1,400.00	207.42	0.00	0.00	941.35	458.65	67%	939.54
CHG - Chargebacks	15,438.00	0.00	15,438.00	1,102.68	0.00	0.00	9,931.68	5,506.32	64%	17,451.22
CON - Contracted services	119,100.00	0.00	119,100.00	0.00	0.00	0.00	97,100.00	22,000.00	82%	96,450.00
Expenditure Totals:	\$758,786.00	\$0.00	\$758,786.00	\$42,902.20	\$0.00	\$0.00	\$509,704.01	\$249,081.99	67%	\$546,403.80
Revenue Total:	\$758,786.00	\$0.00	\$758,786.00	\$63,199.00	\$0.00	\$0.00	\$569,185.16	\$189,600.84	75%	\$548,785.55
Expenditure Total:	\$758,786.00	\$0.00	\$758,786.00	\$42,902.20	\$0.00	\$0.00	\$509,704.01	\$249,081.99	67%	\$546,403.80
Fund: 100 Net Total	\$0.00	\$0.00	\$0.00	\$20,296.80	\$0.00	\$0.00	\$59,481.15	(\$59,481.15)		\$2,381.75
Revenue Grand Total:	\$758,786.00	\$0.00	\$758,786.00	\$63,199.00	\$0.00	\$0.00	\$569,185.16	\$189,600.84	75%	\$548,785.55
Expenditure Grand Total:	\$758,786.00	\$0.00	\$758,786.00	\$42,902.20	\$0.00	\$0.00	\$509,704.01	\$249,081.99	67%	\$546,403.80
Grand Total:	\$0.00	\$0.00	\$0.00	\$20,296.80	\$0.00	\$0.00	\$59,481.15	(\$59,481.15)		\$2,381.75

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10/31/2009

	Annual	YTD
	Budget	Actual
Property Taxes	\$ 758,386	\$ 631,990
Charges for Sales & Services	\$ -	\$ 249
Miscellaneous Revenue	\$ 400	\$ 204
Contributions	\$ -	\$ 4
Personnel Services	\$ 343,827	\$ 272,320
Fringe Benefits and Taxes	\$ 212,324	\$ 137,777
Operations and Maintenance	\$ 66,697	\$ 39,072
Utilities	\$ 1,400	\$ 945
Chargebacks	\$ 15,438	\$ 11,313
Contracted Services	\$ 119,100	\$ 97,100

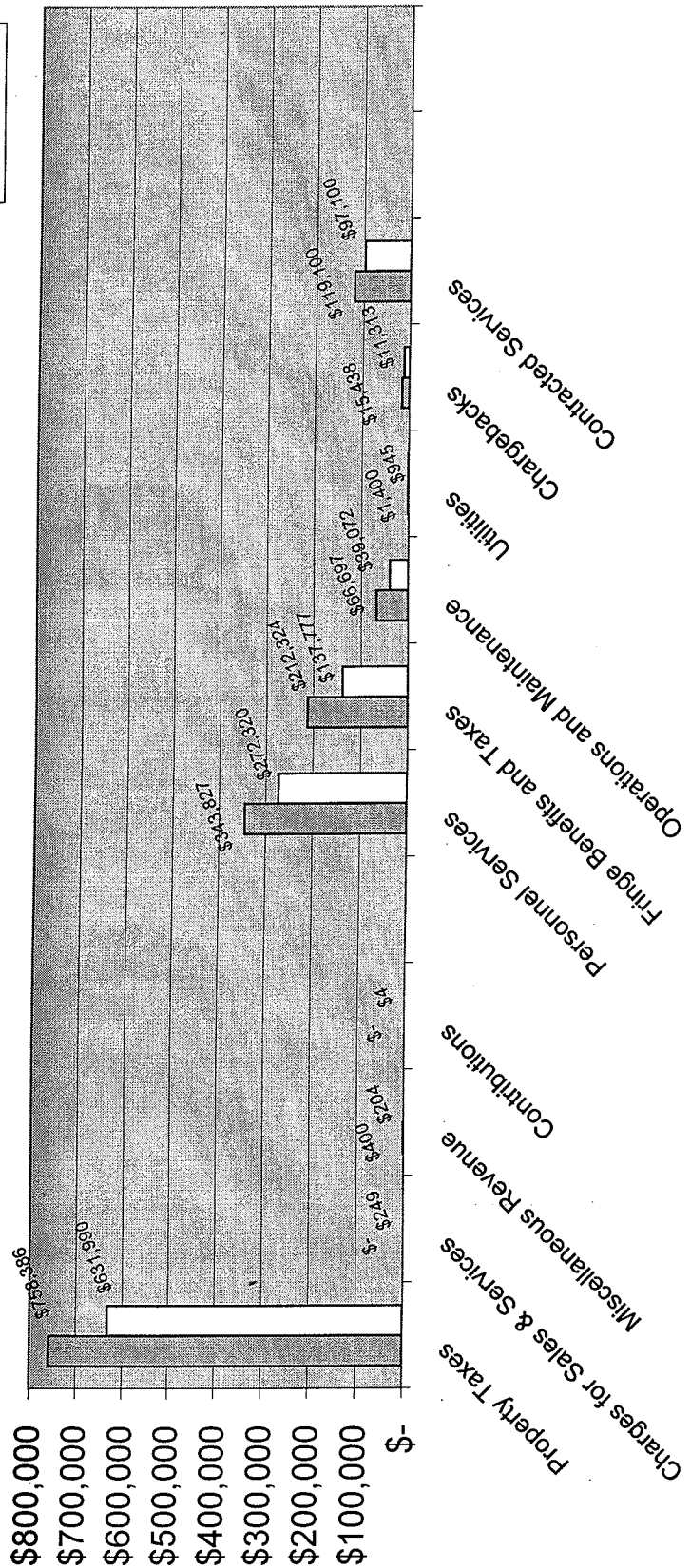
Highlights:

Savings have been experienced in Operations and Maintenance due to reductions in Printing and Postage.

Year-to-date actual amounts reflect full budget usage of Dues and Memberships and the usage of 100% of the Special Accounting and Auditing Budget.

Board of Supervisors - October 31, 2009

■ Annual Budget
□ YTD Actual



October 2009 Budget Report - County Board

Summary

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	YTD Budget Less Transactions	% Used / Rec'd	Prior YTD Total
Revenues									
PTX - Property taxes	758,386.00	0.00	758,386.00	63,199.00	0.00	631,990.00	126,396.00	83%	609,540.00
CSS - Charges for sales and services	0.00	0.00	0.00	63.32	0.00	249.48	(249.48)	+++	0.00
MRV - Miscellaneous revenue	400.00	0.00	400.00	0.00	0.00	204.00	196.00	51%	199.55
CTB - Contributions	0.00	0.00	0.00	0.00	0.00	4.00	(4.00)	+++	0.00
TRI - Transfer in	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
Revenue Totals:	\$758,786.00	\$0.00	\$758,786.00	\$63,262.32	\$0.00	\$632,447.48	\$126,338.52	83%	\$609,739.55
Expenditures									
PER - Personnel services	343,827.00	0.00	343,827.00	29,923.07	0.00	272,319.68	71,507.32	79%	277,539.67
FBT - Fringe benefits and taxes	212,324.00	0.00	212,324.00	15,110.00	0.00	137,777.26	74,546.74	65%	151,363.48
SRE - Salaries reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
OPM - Operations and maintenance	66,697.00	0.00	66,697.00	2,404.58	0.00	39,071.69	27,625.31	59%	48,593.78
UTL - Utilities	1,400.00	0.00	1,400.00	3.30	0.00	944.65	455.35	67%	1,043.72
CHG - Chargebacks	15,438.00	0.00	15,438.00	1,380.85	0.00	11,312.53	4,125.47	73%	19,485.93
CON - Contracted services	119,100.00	0.00	119,100.00	0.00	0.00	97,100.00	22,000.00	82%	96,450.00
Expenditure Totals:	\$758,786.00	\$0.00	\$758,786.00	\$48,821.80	\$0.00	\$558,525.81	\$200,260.19	74%	\$594,476.58
Revenue Total:	\$758,786.00	\$0.00	\$758,786.00	\$63,262.32	\$0.00	\$632,447.48	\$126,338.52	83%	\$609,739.55
Expenditure Total:	\$758,786.00	\$0.00	\$758,786.00	\$48,821.80	\$0.00	\$558,525.81	\$200,260.19	74%	\$594,476.58
Fund: 100 Net Total	\$0.00	\$0.00	\$0.00	\$14,440.52	\$0.00	\$73,921.67	(\$73,921.67)		\$15,262.97
Revenue Grand Total:	\$758,786.00	\$0.00	\$758,786.00	\$63,262.32	\$0.00	\$632,447.48	\$126,338.52	83%	\$609,739.55
Expenditure Grand Total:	\$758,786.00	\$0.00	\$758,786.00	\$48,821.80	\$0.00	\$558,525.81	\$200,260.19	74%	\$594,476.58
Grand Total:	\$0.00	\$0.00	\$0.00	\$14,440.52	\$0.00	\$73,921.67	(\$73,921.67)		\$15,262.97

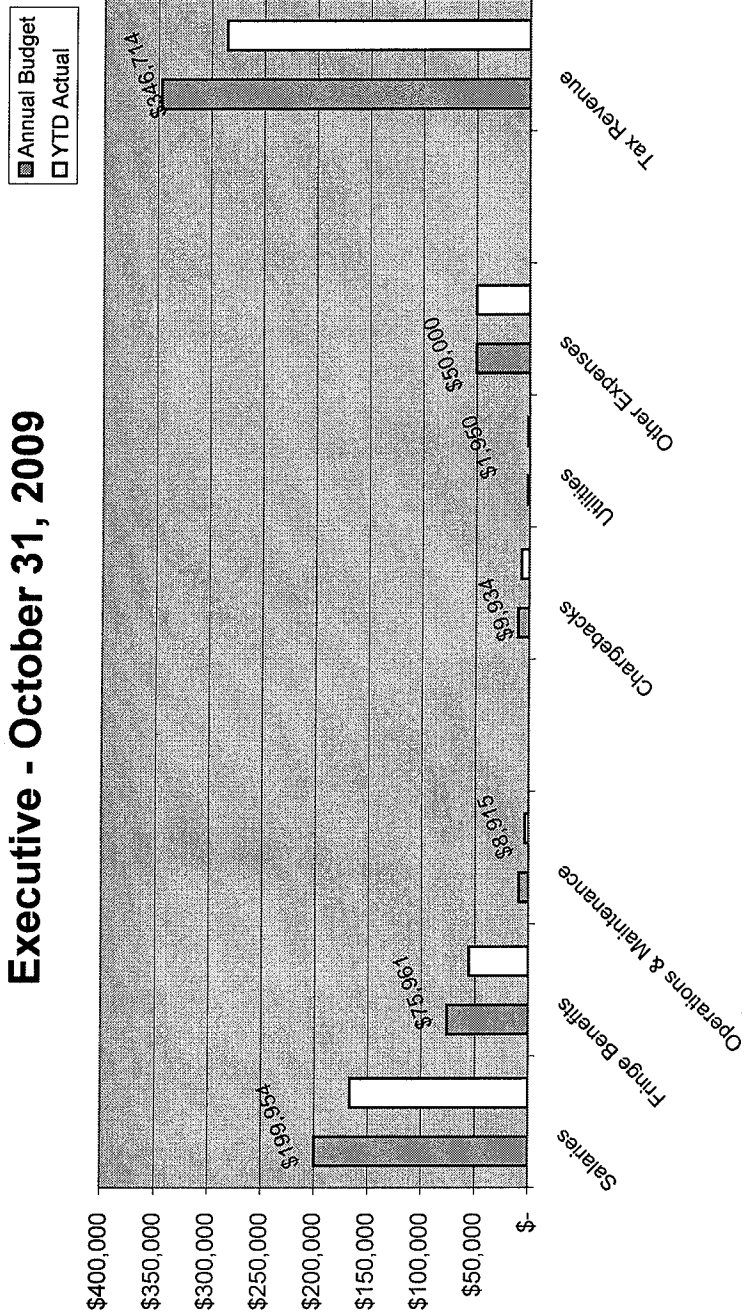
Brown County
Executive
Budget Status Report

10/31/2009

HIGHLIGHTS:

	Annual Budget	YTD Actual
Salaries	\$ 199,954	\$ 166,799
Fringe Benefits	\$ 75,961	\$ 55,876
Operations & Maintenance	\$ 8,915	\$ 3,656
Chargebacks	\$ 9,934	\$ 7,419
Utilities	\$ 1,950	\$ 1,504
Other Expenses	\$ 50,000	\$ 50,000
Tax Revenue	\$ 346,714	\$ 285,255

Executive - October 31, 2009



PRODUCTION *Brown Co* PRODUCTION
Executive Budget Report October 2009
 Summary

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget Less YTD Transactions	% Used / Rec'd	Prior Year Total
Fund: 100 - GF									
Revenues									
PTX - Property taxes	346,714.00	0.00	346,714.00	28,893.00	0.00	288,930.00	57,784.00	83%	334,466.00
TRI - Transfer in	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	1,115.00
Revenue Totals:	\$346,714.00	\$0.00	\$346,714.00	\$28,893.00	\$0.00	\$288,930.00	\$57,784.00	83%	\$335,581.00
Expenditures									
PER - Personnel services	199,954.00	0.00	199,954.00	23,130.45	0.00	166,799.28	33,154.72	83%	199,212.09
FBT - Fringe benefits and taxes	75,961.00	0.00	75,961.00	6,830.23	0.00	55,876.15	20,084.85	74%	74,026.57
OPM - Operations and maintenance	8,915.00	0.00	8,915.00	446.08	0.00	3,656.32	5,258.68	41%	3,206.69
UTL - Utilities	1,950.00	0.00	1,950.00	80.64	0.00	1,504.46	445.54	77%	2,049.57
CHG - Chargebacks	9,934.00	0.00	9,934.00	899.54	0.00	7,419.00	2,515.00	75%	6,855.72
CON - Contracted services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	1,500.00
OTH - Other	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00	0.00	100%	50,000.00
Expenditure Totals:	\$346,714.00	\$0.00	\$346,714.00	\$31,386.94	\$0.00	\$285,255.21	\$61,458.79	82%	\$336,850.64
Revenue Total:	\$346,714.00	\$0.00	\$346,714.00	\$28,893.00	\$0.00	\$288,930.00	\$57,784.00	83%	\$335,581.00
Expenditure Total:	\$346,714.00	\$0.00	\$346,714.00	\$31,386.94	\$0.00	\$285,255.21	\$61,458.79	82%	\$336,850.64
Fund: 100 Net Total	\$0.00	\$0.00	\$0.00	(\$2,493.94)	\$0.00	\$3,674.79	(\$3,674.79)		(\$1,269.64)
Revenue Grand Total:	\$346,714.00	\$0.00	\$346,714.00	\$28,893.00	\$0.00	\$288,930.00	\$57,784.00	83%	\$335,581.00
Expenditure Grand Total:	\$346,714.00	\$0.00	\$346,714.00	\$31,386.94	\$0.00	\$285,255.21	\$61,458.79	82%	\$336,850.64
Grand Total:	\$0.00	\$0.00	\$0.00	(\$2,493.94)	\$0.00	\$3,674.79	(\$3,674.79)		(\$1,269.64)

7a

December 16, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

**RESOLUTION TO SUPPORT BROWN COUNTY
VOLUNTARY UNPAID LEAVE PROGRAM FOR 2010**

WHEREAS, the economic recession has resulted in a projected revenue shortfall and some departments needing to address unanticipated higher operational expenses due to increasing workloads; and

WHEREAS, it is the intent of the County to manage the 2010 budget in a way that has the least disruptive impact on service delivery and for our employees; and

WHEREAS, current County policy allows for an unpaid leave of absence for up to one year upon approval of the Department Head and the Human Resources Manager; and

WHEREAS, some employees will be willing to assist in mitigating the projected revenue shortfall by taking voluntary unpaid leave.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors, supports the Voluntary Unpaid Leave Program of up to five (5) days per employee for regular full-time employees, and a pro-rata amount of time based on percent of time worked for regular part-time employees for the period beginning January 1, 2010, and ending December 31, 2010.

BE IT FURTHER RESOLVED, that such leave shall not in any manner in its implementation interfere with current labor agreements or create overtime.

Respectively submitted,

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEESE	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Resolution in Support of Federal Funding for Welfare Fraud Investigation

Whereas as Brown County Board has supported Welfare fraud investigation in order to make sure only those eligible will receive welfare funding

Whereas to this end Brown County will spend over \$115,000.00 of local property tax levy to support Welfare fraud investigation in the 2010 budget.

Whereas the Brown County Board believes that it is important to save Federal dollars while maintaining the integrity of the Welfare program and that the Welfare Fraud investigation plays and important role in this process

Whereas the Brown County Board believes that Federal government should reimburse the County of Brown for the cost of Welfare Fraud investigation

Therefore be it resolved that the Brown County Board of Supervisors asks that it Congressional representative Steve Kagen and the United States Senators Herbert Kohl and Russ Feingold support legislation that would require all counties to hire Fraud investigators in proportion to their population and that the costs for this service would be paid for by Federal Funding.

Brown County board directs upon passage of this resolution be sent to all 72 counties and that they urge their Federal representatives to pass legislation to in support of this resolution.

Signed by:

Chairman Brown County Board of Supervisors (Guy Zima) _____

Brown County Executive (Tom Hintz) _____

December 16, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION TO IMPROVE RECORD KEEPING AND CORPORATION
COUNSEL APPROVAL OF RESOLUTIONS AND ORDINANCES

WHEREAS, §59.23, Stats., imposes a duty on the County Clerk to maintain accurate, complete records of all Board proceedings including every resolution adopted and ordinance enacted; and

WHEREAS, §2.13(4)(f) Brown County Code imposes a duty on Corporation Counsel to approve the final draft of every resolution and ordinance; and

WHEREAS, the Board of Supervisors intends for the County Clerk and Corporation Counsel to fulfill the above legal obligations in an efficient and complete manner.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that all resolutions and ordinances approved by a Committee of the Board be submitted by the drafter to the Corporation Counsel for approval as to form and to the County Clerk before the resolution or ordinance is taken up by the Board of Supervisors at a meeting.

BE IT FURTHER RESOLVED that every resolution and ordinance shall list the name of the person/department that created the final draft.

Respectfully submitted,

EXECUTIVE COMMITTEE

December 16, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION TO IMPROVE RECORD KEEPING AND CORPORATION
COUNSEL APPROVAL OF RESOLUTIONS AND ORDINANCES

WHEREAS, §59.23, Stats., imposes a duty on the County Clerk to maintain accurate, complete records of all Board proceedings including every resolution adopted and ordinance enacted; and

WHEREAS, §2.13(4)(f) Brown County Code imposes a duty on Corporation Counsel to approve the final draft of every resolution and ordinance; and

WHEREAS, the Board of Supervisors intends for the County Clerk and Corporation Counsel to fulfill the above legal obligations in an efficient and complete manner.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that all resolutions and ordinances approved by a Committee of the Board be submitted by the drafter to the Corporation Counsel for approval as to form and to the County Clerk before the resolution or ordinance is taken up by the Board of Supervisors at a meeting.

BE IT FURTHER RESOLVED that every resolution and ordinance shall list the name of the person/department that created the final draft.

BE IT FURTHER RESOLVED that every resolution and ordinance shall list all of the Committees of the Board that need to give approval before the resolution or ordinance is submitted to the Board of Supervisors *en masse*.

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Created and Approved by Corporation Counsel

Fiscal Impact:

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Date: _____

AN ORDINANCE TO CREATE SEC. 30.09 OF THE BROWN
COUNTY CODE ENTITLED "PURCHASE AND SALE OF SCRAP METAL"

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 -

Sec. 30.09 of the Brown County Code entitled "PURCHASE AND SALE OF SCRAP METAL" is hereby created to read as follows:

(1) STATUTORY AUTHORITY. This section is created pursuant to authority granted in Section 134.405, Wisconsin Statutes.

(2) DEFINITIONS:

- (a) "Commercial Account" means a commercial enterprise with which a scrap metal dealer maintains an ongoing and documented business relationship.
- (b) "Commercial Enterprise" means a corporation, partnership, limited liability company, business operated by an individual, association, state agency, political subdivision, or other government or business entity, including a scrap metal dealer.
- (c) "Ferrous scrap" means scrap metal, other than scrap metal described in paragraphs (d) to (f), consisting primarily of iron or steel, including large manufactured articles that may contain other substances to be removed and sorted during normal operations of scrap metal dealers.
- (d) "Metal Article" means a manufactured item that consists of metal, is usable for its original intended purpose without processing, repair, or alteration, and is offered for sale for the value of the metal it contains, except that "metal article" does not include antique or collectible articles, including jewelry, coins, silverware, and watches.
- (e) "Nonferrous Scrap" means scrap metal consisting primarily of metal other than iron or steel, but does not include any of the following:
 - 1. Aluminum beverage cans.
 - 2. Used household items.
 - 3. Items removed from a structure during renovation or demolition.
 - 4. Small quantities of nonferrous metals contained in large manufactured items.

(f) "Proprietary Article" means any of the following:

1. A metal article stamped, engraved, stenciled, or otherwise marked to identify the article as the property of a governmental entity, tele-communications provider, public utility, cable operator, as defined in §66.0420 (2) (d) or an entity that produces, transmits, delivers, or furnishes electricity, or transportation, shipbuilding, ship repair, mining, or manufacturing company.
2. A copper conductor, bus bar, cable, or wire, whether stranded or solid.
3. An aluminum conductor, cable, or wire, whether stranded or solid.
4. A metal beer keg.
5. A manhole cover.
6. A metal grave marker, sculpture, plaque, or vase, if the item's appearance suggests the item has been obtained from a cemetery.
7. A rail, switch component, spike, angle bar, tie plate, or bolt used to construct railroad track.

(g) "Scrap Metal" means article; metal removed from or obtained by cutting, demolishing, or disassembling a building, structure, or manufactured item; or other metal that is no longer used for its original intended purpose and that can be processed for reuse in a mill, foundry, or other manufacturing facility.

(h) "Scrap Metal Dealer" means a person engaged in the business of buying or selling scrap metal.

(2) PURCHASES OF FERROUS SCRAP. A scrap metal dealer may purchase scrap metal other than nonferrous scrap, a metal article, or a proprietary article from any person over the age of 18.

(3) PURCHASES OF NONFERROUS SCRAP, METAL ARTICLES, PROPRIETARY ARTICLES.

(a) Subject to paragraph (b), a scrap metal dealer may purchase nonferrous scrap, metal articles, or proprietary articles from any person who is over the age of 18 if all of the following apply:

1. If the seller of nonferrous scrap, metal articles, or proprietary articles is an individual, at the time of the sale, the seller provides to the scrap metal dealer the seller's motor vehicle operator's license or other government-

issued, current photographic identification that includes the seller's full name, current address, date of birth, and recognized identification number. If the seller is not an individual, at the time of the sale, the individual who delivers the seller's nonferrous scrap, metal articles, or property articles provides to the dealer the deliverer's motor vehicle operator's license or other government-issued, current photographic identification that includes the deliverer's full name, current address, date of birth, and recognized identification number.

2. The scrap metal dealer records and maintains at the scrap metal dealer's place of business the seller's or deliverer's identification information described in subd. 1., the time and date of the purchase, the number and state of issuance of the license plate on the seller's or deliverer's vehicle, and a description of the items received, including all of the following:
 - a. The weight of the scrap or articles.
 - b. A description of the scrap or articles that is consistent with guidelines promulgated by a national recycling industry trade organization.
 4. With respect to a purchase of nonferrous scrap or a metal article the scrap metal dealer obtains the seller's signed declaration that the seller is the owner of the items being sold.
 5. With respect to a purchase of a proprietary article, one of the following applies:
 - a. The scrap metal dealer receives from the seller documentation, such as a bill of sale, receipt, letter of authorization, or similar evidence, that establishes that the seller lawfully possesses the proprietary article.
 - b. The scrap metal dealer documents that the scrap metal dealer has made a diligent inquiry into whether the person selling the proprietary article has a legal right to do so, and not later than one business day after purchasing the proprietary article, submits a report to a local law enforcement department describing the proprietary article and submits a copy of the seller's or deliverer's identifying information under subd. 1.
- (b) This subsection does not apply to purchases of nonferrous scrap, metal articles, or proprietary articles by a scrap metal dealer from a commercial account, if the scrap metal dealer creates and maintains

a record of its purchases from the commercial account that includes all of the following:

1. The full name of the commercial account.
 2. The business address and telephone number of the commercial account.
 3. The name of a contact person at the commercial account who is responsible for the sale of nonferrous scrap, metal articles, or proprietary articles to the scrap metal dealer.
 4. The time, date, and value of each of the scrap metal dealer's purchases from the commercial account.
 5. A description of the predominant types of nonferrous scrap, metal articles, or proprietary articles the scrap metal dealer has purchased from the commercial account.
- (c) Except as provided under sub. (4), a scrap metal dealer may disclose personally identifiable information recorded or maintained under this subsection only to a successor in interest to the scrap metal dealer, including a successor in interest that arises as a result of a merger, sale, assignment, restructuring, or change of control.

(4) OTHER PROVISIONS.

- (a) A scrap metal dealer shall make the records required under sub. (3) (a) 2. to 5. and (b) available to a law enforcement officer who presents the agent's credentials at the scrap metal dealer's place of business during business hours. The Sheriff may require scrap metal dealers to submit reports required under (4)(c) in an electronic format.
- (b) A scrap metal dealer shall maintain the records required under sub. (3) (a) 2., 4., and 5. and (b) 4. and 5. for not less than 2 years after recording it. A scrap metal dealer shall maintain the records required under sub (3) (b) 1. to 3. regarding a commercial account for not less than 2 years after the dealer's most recent transaction with the commercial account.
- (c) The sheriff or a law enforcement officer for any municipality in Brown County may request that all scrap metal dealers in the county furnish reports of all purchases of nonferrous scrap, metal articles, and proprietary articles. A scrap metal dealer shall comply with a request under this paragraph by submitting to the requesting law enforcement officer a report of each purchase of nonferrous scrap, metal articles, and proprietary articles not later than the business day following the purchase, including each seller's or deliverer's name, date of birth, identification number, and address, and the number and state of issuance of the license plate on each seller's or deliverer's vehicle.
- (d) Notwithstanding s. 19.35 (1), a law enforcement officer or agency that receives a record under paragraph (a) or a report under paragraph (c) may disclose it only to another law enforcement officer or agency.

- (5) PENALTIES. Failure to comply with any of the provisions of this ordinance shall constitute a violation of this chapter punishable according to the penalties set forth in §1.07 of the Brown County Code of Ordinances.

Section 2 -

This ordinance shall become effective upon passage and publication.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
ELECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: _____ Adopted _____ Defeated _____ Tabled _____

Date: _____

AN ORDINANCE TO CREATE SEC. 30.08 OF THE BROWN
COUNTY CODE ENTITLED "PAWN BROKERS AND
SECONDHAND ARTICLE AND JEWELRY DEALERS"

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 -

Sec. 30.08 of the Brown County Code entitled "PAWN BROKERS AND SECONDHAND ARTICLE AND JEWELRY DEALERS" is hereby created to read as follows:

(1) **PURPOSE AND STATUTORY AUTHORITY.** Section 134.71, Wis. Stats., is hereby adopted and, by reference, made a part of this chapter with the same force and effect as though fully set out herein notwithstanding the below Subsections. Failure to comply with any of the provisions of this ordinance shall constitute a violation of this chapter, punishable according to the penalties set forth in §1.07 of the Brown County Code of Ordinances.

(2) DEFINITIONS:

(a) Article. Any item of value, excluding only motor vehicles, large appliances, furniture, books, and clothing other than furs.

(b) Reportable Transaction. Every transaction conducted by a pawnbroker, secondhand article and jewelry dealers in which an article or articles are received through a pawn, purchase, consignment, or trade, or in which a pawn is renewed, extended, voided, or redeemed, or for which a unique transaction number or identifier is generated by their point-of-sale software, and is reportable except:

(1) The bulk purchase or consignment of new or used articles from a merchant, manufacturer, or wholesaler having an established permanent place of business, and the retail sale of said articles, provided the pawnbroker must maintain a record of such purchase or consignment that describes each item, and must mark each item in a manner that relates it to that transaction record.

(2) Retail and wholesale sales of articles originally received by pawn or purchase, and for which all applicable hold and/or redemption periods have expired.

(c) Secondhand article dealer. Any person, other than an auctioneer, who engages in the business of purchasing or selling secondhand articles, with exceptions as stated in Wis. Stats. Sec. 134.71 (1) (g).

(d) Responsible Law Enforcement Agency.

The Responsible Law Enforcement Agency (RLEA) is the entity with the responsibility to collect the data to be furnished by the secondhand article dealer pursuant to this ordinance. The sheriff shall notify dealers subject to this ordinance if the RLEA changes in the future.

(1) WHEN DIGITAL PHOTOS ARE REQUIRED.

(1) The licensee must also take a color, digitized photograph of every item pawned or sold that does not have a unique serial or identification number permanently engraved or affixed, excluding only electronic media. One group photo shall suffice for mass items such as several coins acquired in one transaction. If a photograph is taken, it must be at least two (2) inches in length by two (2) inches in width and must be maintained in such a manner that the photograph can be readily matched and correlated with all other records of the transaction to which they relate. Such photographs must be available to the RLEA upon request. Items photographed must be accurately depicted and submitted as digital images, in a format specified by the issuing authority, electronically cross-referenced to the reportable transaction they are associated with. Entries of required digital images shall be retained a minimum of ninety (90) days.

(2) DAILY REPORTS TO RESPONSIBLE LAW ENFORCEMENT AGENCY.

(1) Pawnbrokers and secondhand article and jewelry dealers must submit every reportable transaction to the Responsible Law Enforcement Agency (RLEA) daily in the following manner. Pawnbrokers and secondhand article and jewelry dealers must provide to the police department all required information pursuant to State Statute, by transferring it from their computer to the web server via modem designated by the RLEA. All required records must be transmitted completely and accurately after the close of business each day in accordance with standards and procedures established by the RLEA using procedures that address security concerns of the pawnbroker or secondhand article and jewelry dealer and the police department. The pawnbroker or secondhand article and jewelry dealer must display a sign of sufficient size in a conspicuous place on the premises, which informs all patrons that all transactions are reported daily to the RLEA..

(2) If a pawnbroker or secondhand article and jewelry dealer is unable to successfully transfer the required reports by modem, the pawnbroker or secondhand article and jewelry dealer must provide the RLEA with printed copies of all reportable transactions by 12:00 noon the next business day.

(3) If a problem is determined to be in the pawnbroker's or secondhand article and jewelry dealer's system and is not corrected by the close of the first business day following the failure, the pawnbroker or secondhand article and jewelry dealer must provide the required reports as detailed in State Statute, and shall be charged a daily reporting failure fee of \$10.00 until the error is corrected, or, if the problem is determined to be outside the pawnbroker's or secondhand article and jewelry dealer must provide the required

reports pursuant to State Statute and resubmit all such transactions via modem when the error is corrected.

- (4) Regardless of the cause or origin of the technical problems that prevented the pawnbroker or secondhand article and jewelry dealer from uploading the secondhand article and jewelry dealer shall upload every reportable transaction from every business day the problem has existed.
- (5) The provisions of this section notwithstanding, the RLEA may, upon presentation of extenuating circumstances, delay the implementation of the daily reporting penalty.
- (6) Subsection (3) shall not apply to businesses that did not have 200 reportable transactions in the past calendar year. However, any such pawnbroker or secondhand article and jewelry dealer must follow the daily reporting procedure for each reportable transaction by submitting a written transaction form approved by the RLEA to the RLEA on the business day following the date of the reportable transaction.
- (5) SEVERABILITY. If any section of this ordinance is found to be unconstitutional or otherwise invalid, the validity of the remaining sections shall not be affected.

Section 2 -

This ordinance shall become effective upon passage and publication.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Final Draft Approved by Corporation Counsel